



Equality Impact Assessment Toolkit (March 2017)

Section 1: Your details

EIA lead Officer: Sally Gibbs

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Head of Section: Alison Simpson

Chief Officer: Paul Boyce

Directorate: Children's Services

Date: 11th February 2019

Section 2: What Council proposal is being assessed?

Admission arrangements for community and voluntary controlled Primary and secondary schools and coordinated scheme for 2020-21

Section 2a: Will this EIA be submitted to a Cabinet or Committee meeting?

Yes

If 'yes' please state which meeting and what date

Cabinet.....25th February.....

Please select hyperlink to where your EIA is/will be published on the Council's website (please select appropriate link & delete those not relevant)

Children's Services (Targeted Services, Children's Social Care, Contracts and Commissioning, Performance, Quality & Improvement, Children's Safeguarding)
<https://www.wirral.gov.uk/communities-and-neighbourhoods/equality-impact-assessments/equality-impact-assessments-2017-1>

Section 3: Does the proposal have the potential to affect..... (please tick relevant boxes)

- Services**
- The workforce**
- Communities**
- Other** (please state eg: Partners, Private Sector, Voluntary & Community Sector)

If you have ticked one or more of above, please go to section 4.

- None** (please stop here and email this form to your Chief Officer who needs to email it to engage@wirral.gov.uk for publishing)

Section 4:

Could the proposal have a positive or negative impact on any protected groups (age; disability; gender reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; sexual orientation)?

You may also want to consider socio-economic status of individuals.

Please list in the table below and include actions required to mitigate any potential negative impact.

Which group(s) of people could be affected	Potential positive or negative impact	Action required to mitigate any potential negative impact	Lead person	Timescale	Resource implications
All	Policy and co-ordinated scheme are designed to ensure equal opportunity				
Disability	<p>Young people with disabilities no longer have a slightly higher priority within their admission category (zone, out of zone) for entry to community/controlled schools in Foundation 2. No legal obligation to give priority.</p> <p>Simplification of community/controlled primary school admission policy to improve clarity for parents.</p>	<p>Primary schools are already accessible to young people with disabilities; Needs-led targeted alterations and support are put in place; Young people with EHCP are not affected.</p>	SEND team	Ongoing	As required

Section 4a: Where and how will the above actions be monitored?

Policy is consulted on annually between October and January. Referral is to the Schools Adjudicator.

Section 4b: If you think there is no negative impact, what is your reasoning behind this?

Section 5: What research / data / information have you used in support of this process?

Policy complies with statutory requirements set out by Department for Education.

See Delegated Authority report of 17th October 2018 sections 2.4 to 2.13 for detail.

Section 6: Are you intending to carry out any consultation with regard to this Council proposal?

Yes – (please delete as appropriate)

If 'yes' please continue to section 7.

If 'no' please state your reason(s) why:

(please stop here and email this form to your Chief Officer who needs to email it to engage@wirral.gov.uk for publishing)

Section 7: How will consultation take place and by when?

Consultation on the co-ordinated scheme has taken place with all Wirral schools, other relevant admission authorities and all statutory consultees as set out by Department for Education guidance. An advert is also placed in a local newspaper and the co-ordinated schemes are published on the Council's website.

The consultation period took place for 6 weeks between 17th October and 28th November 2018, which complies with requirements set out in the School Admissions Code 2014.

Before you complete your consultation, please email your preliminary EIA to engage@wirral.gov.uk via your Chief Officer in order for the Council to ensure it is meeting it's legal publishing requirements. The EIA will need to be published with a note saying we are awaiting outcomes from a consultation exercise.

Once you have completed your consultation, please review your actions in section 4. Then email this form to your Chief Officer who needs to email it to engage@wirral.gov.uk for publishing.

Section 8: Have you remembered to:

- a) **Select appropriate directorate hyperlink to where your EIA is/will be published** (section 2a)
- b) **Include any potential positive impacts as well as negative impacts?** (section 4)
- c) **Send this EIA to engage@wirral.gov.uk via your Chief Officer?**
- d) **Review section 4 once consultation has taken place and sent your updated EIA to engage@wirral.gov.uk via your Chief Officer for re-publishing?**