# Equality Impact Assessment Toolkit (April 2014)

## Section 1: Your details

**EIA lead Officer:** Rob Clifford  
**Email address:** robertclifford@wirral.gov.uk  
**Head of Section:** Rob Clifford / Mary Worrall  
**Chief Officer:** Mark Smith  
**Directorate:** Regeneration and Environment  
**Date:** 21 October 2014

## Section 2: What Council proposal is being assessed?

2015/16 Budget Savings Option ER/HM3 – Preventative Maintenance

## Section 2a: Will this EIA be submitted to a Cabinet or Policy & Performance Committee?

<table>
<thead>
<tr>
<th>Yes / No</th>
<th>If ‘yes’ please state which meeting and what date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>…Cabinet – 9 December 2014........................</td>
</tr>
</tbody>
</table>

Please add hyperlink to where your EIA is/will be published on the Council's website *(please select appropriate link & delete those not relevant)*

Section 3: Does the proposal have the potential to affect...... (please tick relevant boxes)

☐ Services
☐ The workforce
☒ Communities
☒ Other (please state eg: Partners, Private Sector, Voluntary & Community Sector)

The Council’s Highway Services Contractor will experience a reduction in revenue workload of approximately 17%.

If you have ticked one or more of above, please go to section 4.

☐ None (please stop here and email this form to your Chief Officer who needs to email it to engage@wirral.gov.uk for publishing)
Section 4: Could the proposal have a positive or negative impact on any protected groups (race, gender, disability, gender reassignment, age, pregnancy and maternity, religion and belief, sexual orientation, marriage and civil partnership)?

You may also want to consider socio-economic status of individuals.

Please list in the table below and include actions required to mitigate any potential negative impact.

<table>
<thead>
<tr>
<th>Which group(s) of people could be affected</th>
<th>Potential positive or negative impact</th>
<th>Action required to mitigate any potential negative impact</th>
<th>Lead person</th>
<th>Timescale</th>
<th>Resource implications</th>
</tr>
</thead>
<tbody>
<tr>
<td>Disability</td>
<td>Negative – reduced maintenance may have particular impact on those with restricted movement or who are blind or partially sighted, due to increased presence of defects.</td>
<td>Signing and guarding with barriers in appropriate cases</td>
<td>B S Smith</td>
<td>As required</td>
<td>Utilising existing resources</td>
</tr>
<tr>
<td>Children &amp; Young People</td>
<td>By reducing playground preventative maintenance work, children may be placed at higher risk.</td>
<td>Ensure playground facilities are of sufficient quality for users to be able to use them safely.</td>
<td>Parks &amp; Countryside Head of Service</td>
<td>2015-16</td>
<td>Officer time</td>
</tr>
<tr>
<td>Older People</td>
<td>By reducing preventative maintenance work, older users may be placed at higher risk (tripping hazards in paths, tree limbs etc).</td>
<td>Ensure parks and countryside facilities are of sufficient quality for users to be able to use them safely.</td>
<td>Parks &amp; Countryside Head of Service</td>
<td>2015-16</td>
<td>Officer time</td>
</tr>
</tbody>
</table>
**Section 5:** Where and how will the above actions be monitored?

Internal management and customer feedback.
Parks user surveys, accident reports, personal injury claims against the Council.

**Section 5a:** If you think there is no negative impact, what is your reasoning behind this?

n/a

**Section 6:** What research / data / information have you used in support of this process?

Highways - None.
Parks – Lists of previously identified requirements for preventative maintenance works.

**Section 7:** Are you intending to carry out any consultation with regard to this Council proposal?

Yes

If ‘yes’ please continue to section 8.

If ‘no’ please state your reason(s) why:
(please stop here and email this form to your Chief Officer who needs to email it to engage@wirral.gov.uk for publishing)

**Section 8:** How will consultation take place and by when?

The Council’s Communications and Community Engagement Team will lead the Public consultation regarding all budget savings options proposals which will be launched on 8 September 2014, including for this option, for a full 12 week consultation programme of activity. Final consultation activity will close on 31 October 2014, with the findings reported separately to the meeting of Cabinet on 9 December 2014.

Before you complete your consultation, please email your preliminary EIA to engage@wirral.gov.uk via your Chief Officer in order for the Council to ensure it is meeting it’s legal publishing requirements. The EIA will need to be published with a note saying we are awaiting outcomes from a consultation exercise.
Once you have completed your consultation, please review your actions in section 5. Then email this form to your Chief Officer who needs to email it to engage@wirral.gov.uk for publishing.