Section 1: Your details

EIA lead Officer: Colin Clayton
Email address: colinclayton@wirral.gov.uk
Head of Section: Colin Clayton
Chief Officer: Mark Smith
Directorate: Regeneration and Environment
Date: 21 October 2014

Section 2: The Environmental Service manages ten Public Convenience facilities which are located mainly in retail and coastal areas across the borough. The provision of these facilities is not a statutory duty. This budget option would seek out community organisations that may wish to take on the full delivery, maintenance and operational cost of running the facilities. If no suitable organisations could be identified then it is recommended that the facilities be permanently closed.

Section 2a: Will this EIA be submitted to a Cabinet or Policy & Performance Committee?

No

If ‘yes’ please state which meeting and what date

Please add hyperlink to where your EIA is/will be published on the Council’s website (please select appropriate link & delete those not relevant)

Section 3: Does the proposal have the potential to affect…… (please tick relevant boxes)

✓ Services
✓ The workforce
✓ Communities
☐ Other (please state eg: Partners, Private Sector, Voluntary & Community Sector)

If you have ticked one or more of above, please go to section 4.

☐ None (please stop here and email this form to your Chief Officer who needs to email it to engage@wirral.gov.uk for publishing)
Section 4: Could the proposal have a positive or negative impact on any protected groups (race, gender, disability, gender reassignment, age, pregnancy and maternity, religion and belief, sexual orientation, marriage and civil partnership)?

You may also want to consider socio-economic status of individuals.

Please list in the table below and include actions required to mitigate any potential negative impact.

<table>
<thead>
<tr>
<th>Which group(s) of people could be affected</th>
<th>Potential positive or negative impact</th>
<th>Action required to mitigate any potential negative impact</th>
<th>Lead person</th>
<th>Timescale</th>
<th>Resource implications</th>
</tr>
</thead>
<tbody>
<tr>
<td>Disability</td>
<td>Failure to identify community organisations that may wish to take on the full delivery, maintenance and operational cost of running the facilities would lead to the facilities being permanently closed, this would include closing of the disabled toilet facilities.</td>
<td>Extensive engagement with community organisations and businesses that may be willing and have the resources to take on the responsibility of operating the Public Convenience facilities in the various locations across the borough.</td>
<td>Colin Clayton</td>
<td>Projected six months from ratification of budget option by Members.</td>
<td>Significant time implications for the lead officer, Asset Management and Legal Services.</td>
</tr>
<tr>
<td>Staff</td>
<td>The implementation of this budget option will require all four cleaning attendants to be made redundant.</td>
<td>The redundant cleaning attendants will be placed on the redeployment register in order that alternative employment opportunities</td>
<td>Human Resources</td>
<td>Corporate and statutory timescales as dictated Council</td>
<td>Within existing resources.</td>
</tr>
</tbody>
</table>
can be sought before being made compulsory redundant.

Policy.
Section 5: Where and how will the above actions be monitored?

Colin Clayton will manage the implementation of the budget option and report to the Cabinet Member and Head of Service on progress made to engage community organisations and businesses to take over responsibility for operating these facilities.

Section 5a: If you think there is no negative impact, what is your reasoning behind this?

Section 6: What research/data/information have you used in support of this process?

Through a network of officers and Members from across the Council there is anecdotal evidence that there are potential community organisations and businesses that could be approached to take over responsibility for some of these facilities thus mitigating the impact on this protected group.

Section 7: Are you intending to carry out any consultation with regard to this Council proposal?

Yes

If ‘yes’ please continue to section 8.

If ‘no’ please state your reason(s) why:

(please stop here and email this form to your Chief Officer who needs to email it to engage@wirral.gov.uk for publishing)
Section 8: How will consultation take place and by when?

The ‘Future Council’ consultation process which includes consultation on this budget option resulted in online questionnaires, hard copies, targeted, face to face consultation and statutory consultation with the Trade Unions.

Before you complete your consultation, please email your preliminary EIA to engage@wirral.gov.uk via your Chief Officer in order for the Council to ensure it is meeting it’s legal publishing requirements. The EIA will need to be published with a note saying we are awaiting outcomes from a consultation exercise.

Once you have completed your consultation, please review your actions in section 5. Then email this form to your Chief Officer who needs to email it to engage@wirral.gov.uk for publishing.

Section 9: Have you remembered to:

a) Select appropriate directorate hyperlink to where your EIA is/will be published (section 2a)
b) Include any potential positive impacts as well as negative impacts? (section 4)
c) Send this EIA to engage@wirral.gov.uk via your Chief Officer?
d) Review section 5 once consultation has taken place and sent your updated EIA to engage@wirral.gov.uk via your Chief Officer for re-publishing?