Equality Impact Assessment Toolkit (from May 2012)

Section 1: Your details

EIA lead Officer: Robert Oates, Senior Planning Officer, Forward Planning

Email address: robertoates@wirral.gov.uk

Head of Section: Andrew Fraser, Forward Planning Manager

Chief Officer: David Ball, Head of Regeneration and Planning

Department: Regeneration and Environment

Date: 8 December 2014

Section 2: What Council proposal is being assessed?

Publication of Local Development Framework Monitoring Report for 2013/14 and approval of a revised Local Development Scheme

Section 2b: Will this EIA be submitted to a Cabinet or Overview & Scrutiny Committee?

Yes / No

If ‘yes’ please state which meeting and what date

No

Portfolio Holder Delegated Decision - December 2014

Please add hyperlink to where your EIA is/will be published on the Council’s website

Section 3: Does the proposal have the potential to affect…… (please tick relevant boxes)

☐ Services
☐ The workforce
☐ Communities
☐ Other (please state eg: Partners, Private Sector, Voluntary & Community Sector)

If you have ticked one or more of above, please go to section 4.

☑ None (please stop here and email this form to your Chief Officer who needs to email it to equalitywatch@wirral.gov.uk for publishing)

Although the Monitoring Report and its accompanying background documents and data tables includes information on indicators related to population, housing, economic activity and social conditions, it does not in itself have any equalities implications other than providing an additional source of accessible up-to-date public information related to progress on land-use planning and development.

Decisions based on the information provided in the Monitoring Report will, if required, be addressed through a separate reporting and decision making process related to the monitoring and preparation of a statutory Local Development Document such as the Core Strategy Local Plan, which will be subject to a separate equality impact assessment.

The Local Development Scheme only sets out the timetable for the preparation of the Council’s Local Plans, which will themselves be subject to a separate equality impact assessment.

Section 4: Does the proposal have the potential to maintain or enhance the way the Council ……. (please tick relevant boxes)

☐ Eliminates unlawful discrimination, harassment and victimisation
☐ Advances equality of opportunity
☐ Fosters good relations between groups of people

If you have ticked one or more of above, please go to section 5.

☑ No (please stop here and email this form to your Chief Officer who needs to email it to equalitywatch@wirral.gov.uk for publishing)
Section 5: Could the proposal have a positive or negative impact on any of the protected groups (race, gender, disability, gender reassignment, age, pregnancy and maternity, religion and belief, sexual orientation, marriage and civil partnership)?

You may also want to consider socio-economic status of individuals.

Please list in the table below and include actions required to mitigate any potential negative impact.

<table>
<thead>
<tr>
<th>Which group(s) of people could be affected</th>
<th>Potential positive or negative impact</th>
<th>Action required to mitigate any potential negative impact</th>
<th>Lead person</th>
<th>Timescale</th>
<th>Resource implications</th>
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Section 5a: Where and how will the above actions be monitored?

Land-use planning related indicators are subject to continuous monitoring, with a statutory annual monitoring report prepared and published on the Council’s website towards the end of each calendar year. This impact assessment relates to the report for the year to March 2014. The Local Development Scheme is also subject to annual monitoring through the Monitoring Report. Previous monitoring reports can be viewed at http://www.wirral.gov.uk/my-services/environment-and-planning/planning/local-development-framework/annual-monitoring-reports

Section 5b: If you think there is no negative impact, what is your reasoning behind this?

The Monitoring Report and its accompanying background documents and data tables does not in itself have any equalities implications other than providing an additional source of accessible up-to-date public information related to progress on land-use planning and development. The Local Development Scheme only sets out the timetable for the preparation of the Council’s Local Plans, the content of which will be subject to separate assessment.

Section 6: What research / data / information have you used in support of this process?

Continuous monitoring of locally collected development indicators and nationally published annual datasets.

Section 7: Are you intending to carry out any consultation with regard to this Council proposal?

No (please delete as appropriate)

If ‘yes’ please continue to section 8.
If ‘no’ please state your reason(s) why:

The Council has a statutory duty to make its monitoring reports available for public inspection and to publish them on the Council’s website, with which the publication of the Monitoring Report for 2013/14 will comply.

There is no statutory duty to consult on the factual contents of a monitoring report, whose contents are determined through the requirements of national legislation and the separate
procedures for the adoption of Local Development Documents, such as the Joint Waste Local Plan for Merseyside and Halton and the Council’s Core Strategy Local Plan.

Paragraph 1.30 of the Monitoring Report does however invite any questions and comments on the data or analysis provided in the Monitoring Report to be directed to a named Council officer.

There is no statutory duty to consult on the content of the Council’s Local Development Scheme.

The methodology for the preparation of the accompanying Strategic Housing Land Availability Assessment was made subject to public consultation for six weeks between January and February 2014 and the findings have already been included in the final report.

(please stop here and email this form to your Chief Officer who needs to email it to equalitywatch@wirral.gov.uk for publishing)

Section 8: How will consultation take place and by when?

Before you complete your consultation, please email your preliminary EIA to equalitywatch@wirral.gov.uk via your Chief Officer in order for the Council to ensure it is meeting its legal requirements. The EIA will be published with a note saying we are awaiting outcomes from a consultation exercise.

Once you have completed your consultation, please review your actions in section 5. Then email this form to your Chief Officer who needs to email it to equalitywatch@wirral.gov.uk for re-publishing.

Section 9: Have you remembered to:

a) Add appropriate departmental hyperlink to where your EIA is/will be published (section 2b)
b) Include any potential positive impacts as well as negative impacts? (section 5)
c) Send this EIA to equalitywatch@wirral.gov.uk via your Chief Officer?
d) Review section 5 once consultation has taken place and sent your completed EIA to equalitywatch@wirral.gov.uk via your Chief Officer for re-publishing?