

# Equality Impact Assessment Toolkit (April 2014)

**Section 1: Your details****EIA lead Officer:** Nancy Clarkson**Email address:** [nancyclarkson@wirral.gov.uk](mailto:nancyclarkson@wirral.gov.uk)**Head of Section:** Nancy Clarkson**Chief Officer:** Julia Hassall**Directorate:** Families and Wellbeing**Date:** 4<sup>th</sup> June 2014**Section 2: What Council proposal is being assessed?****Provision of Children and Adult Transport Services****Section 2a: Will this EIA be submitted to a Cabinet or Policy & Performance Committee?****Yes / No**      **If 'yes' please state which meeting and what date**Cabinet 7<sup>th</sup> July 2014.....**The EIA is/will be published on the Council's website:****Families & Well-Being** (Adult Social Services, Children & Young People, Sport & Recreation)<http://bit.ly/famwellEIA>

**Section 3:** Does the proposal have the potential to affect..... (please tick relevant boxes)

- Services**
- The workforce**
- Communities**
- Other** (please state eg: Partners, Private Sector, Voluntary & Community Sector)

Private and Community Transport Providers.

If you have ticked one or more of above, please go to section 4.

- None** (please stop here and email this form to your Chief Officer who needs to email it to [engage@wirral.gov.uk](mailto:engage@wirral.gov.uk) for publishing)

**Section 4:**

**Could the proposal have a positive or negative impact on any protected groups (race, gender, disability, gender reassignment, age, pregnancy and maternity, religion and belief, sexual orientation, marriage and civil partnership)?**

**You may also want to consider socio-economic status of individuals.**

**Please list in the table below and include actions required to mitigate any potential negative impact.**

<b>Which group(s) of people could be affected</b>	<b>Potential positive or negative impact</b>	<b>Action required to mitigate any potential negative impact</b>	<b>Lead person</b>	<b>Timescale</b>	<b>Resource implications</b>
Disability	<ol style="list-style-type: none"><li>1. The service provides transport for people with specific needs which may be otherwise unavailable to them</li><li>2. The service employs licensed trained contractors to ensure appropriate provision</li><li>3. Attended services are provided to support people using the transport service</li><li>4. The service supports social inclusion for disabled people</li><li>5. The service promotes young travellers independence by provision of travel training support</li></ol>				

Age	<p>1. The service provides transport for people with specific needs which may be otherwise unavailable to them</p> <p>2. The service employs licensed trained contractors to ensure appropriate provision</p> <p>3. Attended services are provided to support people using the transport service</p> <p>4. The service supports social inclusion for vulnerable and less mobile young people and adults</p>				

**Section 4a: Where and how will the above actions be monitored?**

N/A

**Section 4b: If you think there is no negative impact, what is your reasoning behind this?**

The service provides school and college transport for children with special educational needs and/or disability and transport for vulnerable adults

**Section 5: What research / data / information have you used in support of this process?**

Equality information

**Section 6: Are you intending to carry out any consultation with regard to this Council proposal?**

No

If 'no' please state your reason(s) why:

Consultation will be carried out if the Council considers reviewing the currently provided transport service

(please stop here and email this form to your Chief Officer who needs to email it to [engage@wirral.gov.uk](mailto:engage@wirral.gov.uk) for publishing)

**Section 7: How will consultation take place and by when?**

Before you complete your consultation, please email your preliminary EIA to [engage@wirral.gov.uk](mailto:engage@wirral.gov.uk) via your Chief Officer in order for the Council to ensure it is meeting it's legal publishing requirements. The EIA will need to be published with a note saying we are awaiting outcomes from a consultation exercise.

Once you have completed your consultation, please review your actions in section 4. Then email this form to your Chief Officer who needs to email it to [engage@wirral.gov.uk](mailto:engage@wirral.gov.uk) for publishing.

**Section 8: Have you remembered to:**

- a) **Select appropriate directorate hyperlink to where your EIA is/will be published** (section 2a)
- b) **Include any potential positive impacts as well as negative impacts?** (section 4)
- c) **Send this EIA to [engage@wirral.gov.uk](mailto:engage@wirral.gov.uk) via your Chief Officer?**
- d) **Review section 4 once consultation has taken place and sent your updated EIA to [engage@wirral.gov.uk](mailto:engage@wirral.gov.uk) via your Chief Officer for re-publishing?**