

# Equality Impact Assessment Toolkit

## (April 2014)

### Section 1: Your details

**EIA lead Officer:** Simon Garner

**Email address:** [simongarner@wirral.gov.uk](mailto:simongarner@wirral.gov.uk)

**Head of Section:** Simon Garner

**Chief Officer:** Julia Hassall

**Directorate:** Families and Wellbeing

**Date:** 20/08/14

### Section 2: What Council proposal is being assessed?

To consider the Annual Report (2013-2014) of the Local Safeguarding Children's Board

### Section 2a: Will this EIA be submitted to a Cabinet or Policy & Performance Committee?

**Yes**

Policy and Performance Committee 9<sup>th</sup> September 2014

**Families & Well-Being** (Adult Social Services, Children & Young People, Sport & Recreation)

<http://bit.ly/famwellEIA>

**Section 3:** Does the proposal have the potential to affect..... (please tick relevant boxes)

**Services**

**The workforce**

**Communities**

**Other** (please state eg: Partners, Private Sector, Voluntary & Community Sector)

If you have ticked one or more of above, please go to section 4.

**None** (please stop here and email this form to your Chief Officer who needs to email it to [engage@wirral.gov.uk](mailto:engage@wirral.gov.uk) for publishing)

**Section 4:**

Could the proposal have a positive or negative impact on any protected groups (race, gender, disability, gender reassignment, age, pregnancy and maternity, religion and belief, sexual orientation, marriage and civil partnership)?

You may also want to consider socio-economic status of individuals.

Please list in the table below and include actions required to mitigate any potential negative impact.

<b>Which group(s) of people could be affected</b>	<b>Potential positive or negative impact</b>	<b>Action required to mitigate any potential negative impact</b>	<b>Lead person</b>	<b>Timescale</b>	<b>Resource implications</b>
Children vulnerable to 'Forced Marriage' and 'Honour based Violence'	Negative Impact	Establishment of a joint sub group of the Adult's and Children's Safeguarding Boards	Simon Garner	4 weeks	None

**Section 4a: Where and how will the above actions be monitored?**

The actions will be monitored through the Executive Committees of the Safeguarding Boards

**Section 4b: If you think there is no negative impact, what is your reasoning behind this?**

**Section 5: What research / data / information have you used in support of this process?**

Working Together to Safeguard Children 2010 and 2014  
The report itself provides detailed performance data along with local and national policy drivers that shape the work of the Board. The report is also informed by serious case reviews and critical incidents.

**Section 6: Are you intending to carry out any consultation with regard to this Council proposal?**

**NO**– (please delete as appropriate)

**If 'yes' please continue to section 8.**

**If 'no' please state your reason(s) why:**

Consultation has already taken place through the participation of partner agencies, the voluntary, faith and community sector and lay representation in the Safeguarding Children's Board and related sub groups. Partner agencies have also taken part in section 11 audits that provide the detail of how they are meeting their safeguarding responsibilities.

(please stop here and email this form to your Chief Officer who needs to email it to [engage@wirral.gov.uk](mailto:engage@wirral.gov.uk) for publishing)

**Section 7: How will consultation take place and by when?**

Before you complete your consultation, please email your preliminary EIA to [engage@wirral.gov.uk](mailto:engage@wirral.gov.uk) via your Chief Officer in order for the Council to ensure it is meeting it's legal publishing requirements. The EIA will need to be published with a note saying we are awaiting outcomes from a consultation exercise.

Once you have completed your consultation, please review your actions in section 4. Then email this form to your Chief Officer who needs to email it to [engage@wirral.gov.uk](mailto:engage@wirral.gov.uk) for publishing.

**Section 8: Have you remembered to:**

- a) **Select appropriate directorate hyperlink to where your EIA is/will be published** (section 2a)
- b) **Include any potential positive impacts as well as negative impacts?** (section 4)
- c) **Send this EIA to [engage@wirral.gov.uk](mailto:engage@wirral.gov.uk) via your Chief Officer?**
- d) **Review section 4 once consultation has taken place and sent your updated EIA to [engage@wirral.gov.uk](mailto:engage@wirral.gov.uk) via your Chief Officer for re-publishing?**