

Equality Impact Assessment Toolkit (from May 2012)

Section 1: Your details

EIA lead Officer: Ian Hatton

Email address: ianhatton@wirral.gov.uk

Head of Section: Mary Bagley

Chief Officer: Chris McCarthy

Department: Technical Services

Date: 12th November 2012

Section 2: What Council proposal is being assessed?

- 1) Procurement of competitive tenders for “Streetscene Services Arboricultural Contract 2013-2015”
- 2) Use of Amenity Tree Care Ltd to provide an emergency and reactive tree maintenance service, to be operated between December 2012 and June 2013

Section 2b: Will this EIA be submitted to a Cabinet or Overview & Scrutiny Committee?

Yes / No If ‘yes’ please state which meeting and what date

Yes - Cabinet 29th November 2012

Please add hyperlink to where your EIA is/will be published on the Council’s website - <http://www.wirral.gov.uk/my-services/community-and-living/equality-diversity-cohesion/equality-impact-assessments/eias-2010/technical-services-0>

Section 3: Does the proposal have the potential to affect..... (please tick relevant boxes)

- ✓ **Services**
- ✓ **The workforce**
- ✓ **Communities**
- Other** (please state eg: Partners, Private Sector, Voluntary & Community Sector)

If you have ticked one or more of above, please go to section 4.

- None** (please stop here and email this form to your Chief Officer who needs to email it to equalitywatch@wirral.gov.uk for publishing)

Section 4: Does the proposal have the potential to maintain or enhance the way the Council (please tick relevant boxes)

- Eliminates unlawful discrimination, harassment and victimisation
- Advances equality of opportunity
- ✓ Fosters good relations between groups of people

If you have ticked one or more of above, please go to section 5.

- No** (please stop here and email this form to your Chief Officer who needs to email it to equalitywatch@wirral.gov.uk for publishing)

Section 5:

Could the proposal have a positive or negative impact on any of the protected groups (race, gender, disability, gender reassignment, age, pregnancy and maternity, religion and belief, sexual orientation, marriage and civil partnership)?

You may also want to consider socio-economic status of individuals.

Please list in the table below and include actions required to mitigate any potential negative impact.

Which group(s) of people could be affected	Potential positive or negative impact	Action required to mitigate any potential negative impact	Lead person	Timescale	Resource implications
All protected groups, particularly disabled people	Positive potential effect on visually impaired & disabled highway users by removal of overhanging/dangerous braches, diseased/damaged trees, & trees that have fallen onto the public highway.	Ensure that the service is adequately funded to enable delivery of statutory duty & maintain acceptable standards.	Mary Bagley	Dec 2012 to June 2016	Must be adequately funded from existing & future budgets
All protected groups plus socio-disadvantaged people	Positive potential effect by ensuring that the contract enables training and development to improve workforce skills and employability, e.g. by promoting the use of apprenticeships.	Not applicable	Mary Bagley	Dec 2012 to June 2016	Must be supported by the appointed contractor

Section 5a: Where and how will the above actions be monitored?

By CRM & overview of Contractor's response to required works

Section 5b: If you think there is no negative impact, what is your reasoning behind this?

Statutory Duty & Duty of Care obligations fulfilled. No works are considered detrimental to any of these Groups.

Section 6: What research / data / information have you used in support of this process?

None

Section 7: Are you intending to carry out any consultation with regard to this Council proposal?

Yes / No – (please delete as appropriate)

If 'yes' please continue to section 8.

If 'no' please state your reason(s) why:

This report details the renewal of an existing Contract to continue Wirral's obligations with regards to its "Statutory Duty" to maintain the highway and its associated items, & as such no consultation is required.

(please stop here and email this form to your Chief Officer who needs to email it to equalitywatch@wirral.gov.uk for publishing)

Section 8: How will consultation take place and by when?

Before you complete your consultation, please email your preliminary EIA to equalitywatch@wirral.gov.uk via your Chief Officer in order for the Council to ensure it is meeting it's legal requirements. The EIA will be published with a note saying we are awaiting outcomes from a consultation exercise.

Once you have completed your consultation, please review your actions in section 5. Then email this form to your Chief Officer who needs to email it to equalitywatch@wirral.gov.uk for re-publishing.

Section 9: Have you remembered to:

- a) **Add appropriate departmental hyperlink to where your EIA is/will be published** (section 2b)
- b) **Include any potential positive impacts as well as negative impacts?** (section 5)
- c) **Send this EIA to equalitywatch@wirral.gov.uk via your Chief Officer?**
- d) **Review section 5 once consultation has taken place and sent your completed EIA to equalitywatch@wirral.gov.uk via your Chief Officer for re-publishing?**