



Equality Impact Assessment Toolkit (from May 2012)

Section 1: Your details Mike Peet

EIA lead Officer:

Email address: michaelpeet@wirral.gov.uk

Head of Section: Mark Smith

Chief Officer: Kevin Adderley

Department: Regeneration and Environment

Date: 25 October 2013

Section 2: What Council proposal is being assessed?

The approval of a tender process and procurement of a new contract for the Maintenance, Supply and Installation of Traffic Control Systems and Associated Equipment.

Section 2b: Will this EIA be submitted to a Cabinet or Overview & Scrutiny Committee?

Yes If 'yes' please state which meeting and what date

Cabinet 7 November 2013

Please add hyperlink to where your EIA is/will be published on the Council's website (see your Departmental Equality Group Chair for appropriate hyperlink)

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Section 3: Does the proposal have the potential to affect..... (please tick relevant boxes)

- Services**
- The workforce**
- Communities**
- Other** (please state eg: Partners, Private Sector, Voluntary & Community Sector)

If you have ticked one or more of above, please go to section 4.

- None** (please stop here and email this form to your Chief Officer who needs to email it to equalitywatch@wirral.gov.uk for publishing)

Section 4: Does the proposal have the potential to maintain or enhance the way the Council (please tick relevant boxes)

- Eliminates unlawful discrimination, harassment and victimisation
- Advances equality of opportunity
- Fosters good relations between groups of people

If you have ticked one or more of above, please go to section 5.

- No** (please stop here and email this form to your Chief Officer who needs to email it to equalitywatch@wirral.gov.uk for publishing)

Section 5:

Could the proposal have a positive or negative impact on any of the protected groups (race, gender, disability, gender reassignment, age, pregnancy and maternity, religion and belief, sexual orientation, marriage and civil partnership)?

You may also want to consider socio-economic status of individuals.

Please list in the table below and include actions required to mitigate any potential negative impact.

Which group(s) of people could be affected	Potential positive or negative impact	Action required to mitigate any potential negative impact	Lead person	Timescale	Resource implications
People with disability	Potential negative impact if traffic control equipment is not maintained in a serviceable condition as this could restrict ability to cross roads at traffic control locations and expose the group to road safety risk.	Traffic control equipment will be maintained as per the contract to ensure emergency repairs are undertaken and serviceability is maintained.	Mike Peet	April 2014	Within existing arrangements
People with disability	Potential positive impact as well maintained, serviceable equipment will help to sustain accessibility and the ability to cross roads at traffic control locations.		Mike Peet	April 2014	Within existing arrangements
Age	Potential negative impact if traffic control equipment is not maintained in a serviceable condition as younger and older people could experience more difficulty to cross roads at traffic control locations and expose those groups to road safety risk.	Traffic control equipment will be maintained as per the contract to ensure emergency repairs are undertaken and serviceability is maintained.	Mike Peet	April 2014	Within existing arrangements
Age	Potential positive impact as well maintained, serviceable equipment will help younger and older people to sustain accessibility and the ability to cross roads at traffic control locations.				Within existing arrangements

Section 5a: Where and how will the above actions be monitored?

Specific service / repair timescales are required and monitoring of these will determine the level of serviceability, accessibility and operation of traffic control locations.

Section 5b: If you think there is no negative impact, what is your reasoning behind this?

Section 6: What research / data / information have you used in support of this process?

Contract performance data.
Service requests and customer contact information.

Section 7: Are you intending to carry out any consultation with regard to this Council proposal?

Yes– (please delete as appropriate)

If 'yes' please continue to section 8.

If 'no' please state your reason(s) why: No. Routine maintenance involves installing equipment that will not change the serviceability and accessibility at the locations.

(please stop here and email this form to your Chief Officer who needs to email it to equalitywatch@wirral.gov.uk for publishing)

Section 8: How will consultation take place and by when?

Before you complete your consultation, please email your preliminary EIA to equalitywatch@wirral.gov.uk via your Chief Officer in order for the Council to ensure it is meeting it's legal requirements. The EIA will be published with a note saying we are awaiting outcomes from a consultation exercise.

Once you have completed your consultation, please review your actions in section 5. Then email this form to your Chief Officer who needs to email it to equalitywatch@wirral.gov.uk for re-publishing.

Section 9: Have you remembered to:

- a) **Add appropriate departmental hyperlink to where your EIA is/will be published** (section 2b)
- b) **Include any potential positive impacts as well as negative impacts?** (section 5)
- c) **Send this EIA to equalitywatch@wirral.gov.uk via your Chief Officer?**
- d) **Review section 5 once consultation has taken place and sent your completed EIA to equalitywatch@wirral.gov.uk via your Chief Officer for re-publishing?**