

Application to vote by post

About this form

The law allows anyone registered to vote to apply for a postal vote. If you would prefer to vote by post instead of going to the polling station please print off this application form and return it to **Electoral Services, 2nd Floor East Wing, Cheshire Lines Building, Canning Street, Birkenhead, CH41 1ND.**

Each elector in a household wishing to vote by post must complete a separate form. It is important to remember that once a postal vote has been granted, you will not be able to vote at the polling station on Election Day. If you don't receive your postal vote, a replacement can be issued at Wallasey Town Hall and you will need to provide photo identification and sign a statement.

Please note that all postal voters must supply their date of birth and signature on their application in order for it to be valid. This was introduced by the government to guard against fraud in order that we can check your details on your returned postal vote statement matches your details you provided on your original application.

Postal ballot papers are normally sent out ten working days before an election. Postal votes can be sent anywhere, either within or outside of the United Kingdom. However, please take into account the time post can take to reach some destinations and note that the postal vote must be with this Office before the close of poll (10pm) on election day. If you are abroad at the time of an election, we recommend you appoint a proxy to vote on your behalf. A proxy vote application form is available on our website or you can contact the Elections Office on **0151 691 8046.**

NOTES FOR COMPLETING THE FORM

- Part 1:** Please print your full name and address. It would also be helpful if you gave some contact details in case there is something unclear about your form
- Part 2:** If your postal vote is to go to your home address, please tick the box. If you would like your postal vote to go to an alternative address, please write the address in full. You are required by law to give a reason for asking for your ballot papers to go to an alternative address. Your application will be returned to you if no reason is provided.
- Part 3:** If you have moved in the last 12 months, please provide your previous address.
- Part 4:** Please supply your date of birth. All boxes must be filled, using zeros where necessary, e.g. 01 02 1934. Your application will be returned to you if no date of birth is provided.
- Part 5:** Please supply your signature. Ensure it is kept well within the border of the box and use **BLACK INK.** Your application will be returned to you if no signature is provided. If you have difficulty in signing the form because of a physical disability or you are unable to read or write please contact us and we will send the appropriate further documentation and instructions.

If you ever wish to cancel your postal vote you must do so in writing and it must be received in this office (see address above) no later than 5pm on the 11th working day before the election in which you wish to vote at the polling station.

Application Form to Vote by Post

Please complete in **BLACK INK** and **BLOCK CAPITALS** and return to **Electoral Services, Town Hall, Brighton Street, Wallasey, Wirral, CH44 8ED**. If you need help filling in this form please phone **0151 691 8046**.

Address where you are registered to vote

Address: _____

Postcode: _____

About you

First name(s) (in full)

Surname

Title (Mr, Mrs, Ms, Miss, Dr, Other)

Your Date of Birth

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Day

Month

Year

Declaration

As far as I know, the details on this form are true and accurate. (You can be fined for making a false statement on this form.)

Signature: Keep within the border and use BLACK INK.

I cannot supply a signature because *unable to read or write / *disability which is

Date: _____

Your application will apply for all future elections on a permanent basis unless you indicate below a specific election or period of time.

For how long do you want a postal vote?

Until further notice

For election(s) on

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Day

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Month

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Year

For election(s) until

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Day

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Month

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Year

Address for postal ballot paper(s)

My address where I'm registered to vote or

The following address

Reason for sending ballot paper(s) to an alternative address

Have you had help completing this form?

Name and Address of helper
