

**Application Form – School Governor – Criteria and application form**

Thank you for choosing to register an interest in becoming a school governor. Before you begin to complete the form, please take time to read some of the things that will be expected of you if you are appointed at a school:

- Attend meetings. Most governing bodies meet either once or twice a term and you are expected to give the Chair plenty of notice if you are unable to attend.
- Join at least one committee. It is only as a member of a committee that you will be able to contribute fully to the work of the governing body. Committee meetings typically take place once or twice a term.
- You should try and arrange to visit the school during the day, say, once a year. Most governing bodies draw up a rota for school visits, which are always agreed with the Head.
- You should be prepared to attend training courses which are offered free to all governors by the Governor Support Service. Both day and evening sessions are offered.

As with most things, the more you put into being a governor, the more you get out of it. So this certainly means a time commitment and a willingness to learn.

**Please tick the box to confirm that you are willing to meet the above requirements of being a school governor and complete and return the form below.**

Please complete the form and send it to: [paularowlands@wirral.gov.uk](mailto:paularowlands@wirral.gov.uk)

**PERSONAL DETAILS**

(Please complete in BLOCK CAPITALS)

First name(s):	Surname:	Title:
Address:	Daytime tel:	
	Mobile:	
	email:	

If you have a child or children at present attending school, please state their ages and the school(s) that they attend:

Name(s): \_\_\_\_\_ School(s) attended: \_\_\_\_\_

Please give the details of a person (other than the Headteacher of the school(s) for which you wish to be considered) who is prepared to provide a reference for you:

First name(s):	Second name:	Title:
Address:	Tel No.:	
	email:	
	Status:	

**GEOGRAPHICAL / TYPE OF SCHOOL PREFERENCES**

Within the Wirral area do you have a preferred geographical location? Yes  
No

If yes, please detail:

Do you have a preference for the type of school you would like to be considered for?  
Please insert numbers in box 1<sup>st</sup> choice, 2<sup>nd</sup> choice, 3<sup>d</sup> choice and 4<sup>th</sup> choice.

Primary		Secondary		Special		No Preference	
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AND

Non-Denominational		Roman Catholic		Church of England		No Preference	
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**Do you consider yourself to have a disability, as defined in the Disability Discrimination Act 1995?**

YES      NO

Do you have needs that require special arrangements to carry out your role as a governor?

## PROFILE DETAILS

Please outline why you are interested in serving as a school governor. Give brief details on your 'life experiences' such as personal skills and interests, community activities, employment or work experience, or give any other information you consider relevant.

*Continue on a plain sheet of paper if you require more space.*

## WHAT IS YOUR ETHNIC BACKGROUND?

It would help us, particularly for statistical analysis purposes to understand community representation, if you could tell us about your ethnic background

Ethnic origin :	
Any other Asian background	Any other ethnic group
Bangladeshi	Other Black African
Black British	Any other black background
Black Caribbean	Dual – Black African/White British
Chinese	Dual – Chinese/White British
Dual – Black Caribbean/White British	Ghanaian
Dual – South Asian/White British	White Irish
Indian	Nigerian
Dual – other mixed background	Pakistani
White European	Somali
South/Central American	Traveller – Irish Heritage
White British	Gypsy/Roma
White Non-European	Yemini
Information Withheld	

The information that you provide on this form will be held on a computerised database maintained by the LA's Children & Young People's Department. Your data will only be used in accordance with the principles set out in the Data Protection Act (DPA) 1998, which protects the right to privacy of individuals whose personal details are held by the data controller.

## Disqualifications from Governorship

A governor must be aged 18 or over at the time of their election or appointment.

A person cannot hold more than one governorship at the same school.

*A person is disqualified from being a governor or associate member if they:*

- have a mental disorder and are currently detained under the Mental Health Act 1983;
- have failed to attend governing body meetings for a continuous period of six months, beginning with the date of the first meeting missed, without the consent of the governing body (not applicable to ex officio governors);
- are subject to a bankruptcy restriction order or an interim order;
- have had their estate sequestrated and the sequestration order has not been discharged, annulled or reduced;
- are subject to:
  - a disqualification order or disqualification undertaking under the Company Directors Act 1986
  - a disqualification order under Part 2 of the Companies (Northern Ireland) Order 1989
  - a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002
  - an order made under section 492(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order);
- have been removed from the office of charity trustee or trustee for a charity by the Charity Commissioners or High Court on grounds of any misconduct or mismanagement, or under Section 34 of the Charities and Trustees Investment (Scotland) Act 2005 from participating in the management or control of anybody;
- are included in the list of people considered by the Secretary of State as unsuitable to work with children;
- are disqualified from working with children or subject to a direction under section 142 of the Education Act 2002;
- are disqualified from registration for child-minding or providing day care;
- are disqualified from registration under Part 3 of the Childcare Act 2006;
- have received a sentence of imprisonment (whether suspended or not) for a period of not less than three months (without the option of a fine) in the five years before becoming a governor or since becoming a governor;
- have received a prison sentence of 2.5 years or more in the 20 years before becoming a governor;
- have at any time received a prison sentence of 5 years or more;
- have been fined for causing a nuisance or disturbance on school premises during the 5 years prior to or since the appointment or election as a governor;
- refuse to allow an application to the Criminal Records Bureau for a criminal records certificate.

A person is disqualified from appointment as a community governor if they are a registered pupil at the school, eligible to be a staff governor at the school, or if they are an elected member of the local authority to which the school belongs.

A person is disqualified from election or appointment as a parent governor of a school if they are an elected member of the local authority or if they work at the school for more than 500 hours in a school year.

### Declaration

**I understand and agree that completion of this form does not automatically mean I will be placed as a school governor.**

**I have read the attached notes on the grounds for disqualification from being a governor and confirm that I am not disqualified on any of these grounds.**

Please add your full name below to confirm that the information you have provided is correct and you are aware of the above declaration.

**Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Please note that if your application is successful, your appointment will be subject to a satisfactory clearance in accordance with the procedures current at the time of your appointment for safeguarding children.**