# GENERAL CONDITIONS FOR BREAKING OPEN THE HIGHWAY

NOTE: - In these conditions the term “Engineer” means the Director of Technical Services or any person acting under his authority.

1. The proposed works must be undertaken in accordance with the requirements of the New Roads and Street Works Act 1991 and parts 3 and 4 of the Traffic Management Act 2004 (see notice requirements).
2. Works must be undertaken during the times of 08:00 to 17:00 Monday to Friday unless the nature of the work dictates otherwise. Any works outside these hours must be agreed with the Engineer in advance.
3. All works must be Signed and Guarded in accordance with Chapter 8 of the Traffic Signs Manual. Regard must be given for Motorists, pedestrians and people with disabilities alike. If the works involve the opening of a carriageway please submit your traffic management proposal in advance.
4. No disturbance shall be caused to any drain, culvert, gulley or other structure encountered without the prior consent of the Engineer. Any accidental damage caused shall be reported, without delay, to the Engineer. Any charges incurred in rectifying the damage will recharged to the applicant.
5. The applicant shall ascertain, from the Public Utility Undertakers, the position of their apparatus in the vicinity of the proposed works and shall notify the Utility of their proposed works start and end date. The information regarding the Undertakers apparatus shall be provided to the Engineer prior to the commencement of any works. The applicant, during the course of the works, shall comply with all reasonable requirements of any Public Utility Undertakers for the protection of their apparatus, which may be affected by the works.
6. The position, depth and gradient of any drain pipe or sewer to be laid by the applicants together with the specification of materials to be used shall be previously approved by the Engineer and the works shall be carried out in all respects, to the satisfaction of the Engineer. Where the works involve connection to the public sewer proof of United Utilities permission for such a connection will be required prior to commencement of any works. All works relating to the connection shall be to the approval of United Utilities.
7. All excavation and reinstatement shall be carried out in accordance with the Specification for the Reinstatement of Openings in the Highway under the New Roads and Street Works Act 1991.
8. Any person involved in works on the adopted highway must have current accreditation as required by section 67 of the New Roads and Street Works Act 1991. Proof of contractor’s accreditation must be given before commencement of any works.
9. Public Liability insurance with a £5 million pounds minimum must be in place for the duration of any works on the highway. This will indemnify the Council against any 3rd part liability claims whilst the works are ongoing. This level of indemnity must also be in place for the duration of the guarantee period (either 2 or 3 years). Over 1.5m depth 3 years, all other works 2 years).

**GENERAL CONDITIONS FOR WORKS ADJACENT TO THE HIGHWAY**

Please note all works will be to the Authority’s specifications and in accordance with the “General Conditions for Breaking Open Highways”.

1) I would strongly advise you that before you commence works, that you undertake a joint inspection of the highway with my area inspector. During this inspection, detailed notes of the highway will be recorded and you can fully brief the inspector on your development proposals. On completion of your work, there will be a post-works inspection at which agreement will be made on any required works.

2) On commencement of your works, you will be responsible for the condition of the adjacent highway and ensure the safety of all highway users.

3) Should you require any utility works, every effort should be made to co-ordinate these works in such a way as to minimise disruption and reduce the impact the works have on the highway network.

4) If you wish to cross over the footway with vehicles or plant for the purposes of your works, you must install an appropriate temporary vehicle crossing and complete and return to me a road opening notice as attached. (Separate notices must be submitted for other openings such as drainage connections). In addition you must contact the Authority’s highway inspector to agree construction details and location of the crossing.

5) During the course of your works, should any damage be incurred to the footway as a result of your operations, you should immediately make the footway or carriageway safe with barriers, bitmac or concrete. Thereafter you must contact the area inspector and report the matter.

6) Any drainage works must be undertaken in accordance with the procedures of United Utilities. Any opening of the highway and reinstatement will be in accordance with the New Roads and Street Works Act 1991.

7) Any existing vehicular crossings that are no longer required must be removed and the highway made good to the satisfaction of my area inspector. For all such works, please complete Section 50 Notice.

8) When your works are nearing completion, please contact my area inspector to agree all necessary reinstatement works to the highway. An estimate for any new crossings can also be provided.

9) Should you wish to carry out any permanent works on the adopted highway, this must be in accordance with the New Roads and Street Works Act 1991 and to my specifications. For all such works, please complete Section 50 Notice.

10) Should your works be on a traffic-sensitive carriageway, a traffic management plan must be provided as part of any method statement. Should any temporary signals be needed on the highway you must contact our Traffic & Transportation Division for permission prior to works starting.

11) Should your works be in a conservation area, specifications may be changed to conform to that area.

I trust this information is of assistance to you, but should you require any further information please contact the area inspector who can be contacted on 0151 606 2004.

**NOTICE REQUIREMENTS, TO BE READ IN CONJUNCTION WITH THE GENERAL REQUIREMENTS FOR BREAKING OPEN THE HIGHWAY.**

**HOW TO NOTICE THE WORKS**

1) Works in excess of 10 days will require a minimum of 3 months advanced notice

Followed by a confirmation notice at least 10 days before works are due to commence. A further notice confirming the actual start is required by the end of the next working day. A works clear notice should be sent, by the end of the next working day confirming, if the works are completed to an interim state (further works are required to the site at a later date) or a works closed notice should be sent if the works are completed to a permanent state (no further works are required to the site).

2) Works with durations of between 4 and 10 days require a minimum 10 days advanced notice

A further notice confirming the actual start is required by the end of the next working day. A works clear notice should be sent when works are completed, by the end of the next working day confirming, if the works are completed to an interim state (further works are required to the site at a later date) or a works closed notice should be sent if the works are completed to a permanent state (no further works are required to the site).

3) Works with durations of up to 3 days require a minimum of 3 days advanced notice

A further notice confirming the actual start is required by the end of the next working day. A works clear notice should be sent when works are completed, by the end of the next working day confirming, if the works are completed to an interim state (further works are required to the site at a later date) or a works closed notice should be sent if the works are completed to a permanent state (no further works are required to the site).

## IF THE WORKS ARE URGENT OR EMERGENCY

4) Immediate and urgent works must be notified as soon as possible and in any event within 2 hours of works starting.

A works clear notice should be sent when works are completed, by the end of the next working day confirming, if the works are completed to an interim state (further works are required to the site at a later date) or a works closed notice should be sent if the works are completed to a permanent state (no further works are required to the site).

IN ALL INSTANCES A REGISTRATION NOTICE MUST BE SUBMITTED WITHIN 10 DAYS OF CLEARING SITE ADVISING THE EXACT LOCATION AND DIMENSIONS OF ALL WORKS, I.E. CARRIAGEWAY, FOOTWAY OR VERGE.

PLEASE NOTE

FAILURE TO COMPLY WITH THE NOTICE REQUIREMENTS DETAILED ABOVE MAY INCUR A FIXED PENALTY FINE.

THE LEVEL OF FINE CURRENTLY APPLICABLE IS £120 REDUCED TO £80 IF PAID WITHIN 29 DAYS OF ISSUE.

IT IS STRONGLY RECOMMENDED THAT YOU READ AND UNDERSTAND THE LEGISLATION RELATING TO YOUR WORKS. FURTHER DETAILS CAN BE FOUND AT THE DEPARTMENT FOR TRANSPORT WEB SITE AT <http://www.dft.gov.uk/pgr/roads/network/local/streetworks/regulations/streetworksregulations> OR BY CONSULTING THE NEW ROADS AND STREET WORKS ACT 1991 AND PARTS 3 AND 4 OF THE TRAFFIC MANAGEMENT ACT 2004.

I HAVE READ AND UNDERSTAND THE NOTICE REQUIREMENTS CONTAINED WITHIN THIS SECTION 50 LICENCE APPLICATION.

SIGNED…………………………………….. DATE…………………………………..

**MAJOR WORKS NOTICE FOR WORKS GREATER THAN 10 WORKING DAYS**

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| PART **N** | | | | **NEW ROADS AND STREET WORKS ACT 1991**  **THIS NOTICE TO BE SENT AT LEAST THREE MONTHS IN ADVANCE OF PLANNED WORKS START DATE** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | **NOTICE NUMBER 1** | | | | | | | | | | | | |
| **TO**: WIRRAL COUNCIL  STREET WORKS  DELIVERY SERVICES  PO BOX 290  BRIGHTON STREET  WALLASEY CH27 9FQ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | **FROM:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **REFERENCE** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| WORKS REFERENCE | | | | | | | | | | |  | |  | | |  | |  | | | | |  |  | | | |  | |  | | |  |  |  | | |  |  | | |  |  | | | |  |  | |  | |  | | |  | |  | | | |  | | | |  | |  | | |  |
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| **PURPOSE** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| INITIAL NOTICE | | | | | | **X** | | | CONF. NOTICE | | | | | | | | | | |  | | | | | | | SA RESPONSE | | | | | | | | | | | | |  | | | | CANCELLATION | | | | | | | | | | | | | | | |  | | | | | |  | | | | |
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| START NOTICE | | | | | |  | | | STOP NOTICE | | | | | | | | | | |  | | | | | | | REVISED DUR. | | | | | | | | | | | | |  | | | | OTHER | | | | | | | | |  | | | | | | | | | | | | |  | | | | |
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| **TIMING** DATE OF ISSUE | | | | | | | | | | | | | | | | |  | | | |  | | | |  | | | | TIME OF ISSUE (Immediate only) | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | |  | | | | |  | | | |  | | |
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|  | | EXPECTED START | | | | | | | | | | | | | | |  | | | |  | | | |  | | | | EXPECTED COMPLETION DATE | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | |  | | | | |  | | | |  | | |
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|  | | ACTUAL START DATE | | | | | | | | | | | | | | |  | | | |  | | | |  | | | | REVISED COMPLETION DATE | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | |  | | | | |  | | | |  | | |
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| **WORKS CATEGORY** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | Emergency  (2 hrs after) | | | |  | | | Urgent  (2 hrs after) | | | | | | |  | | | | | | | Minor  (3 days) | | | | | | | | |  | | | | | | Standard  (10 days) | | | | | | | | |  | | | | | Major  (10 days) | | | | | | | | | | | | **X** | | | | | |  | |
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| **SPECIAL ENGINEERING DIFFICULTY** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | IS SED INVOLVED (Y/N) | | | | | | | | |  | | | | | | | | | IF YES HAS THE RELEVANT AUTHORITY  APPROVED THE WORKS? (Y/N) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | |  | | | | | | |
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| **LOCATION DETAILS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| DESCRIPTION OR  HOUSE NAME OR  NUMBER | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |
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| LOCALITY, TOWN, COUNTY | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |
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| NGR COORDINATES | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |
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| **DESCRIPTION OF WORKS AND STREETS AUTHORITY COMMENTS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **TRAFFIC MANAGEMENT PROPOSALS – PLEASE SUBMIT PLANS IN RELATION TO CARRIAGEWAY WORKS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

**MAJOR WORKS NOTICE FOR WORKS GREATER THAN 10 WORKING DAYS**

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| PART **N** | | | | **NEW ROADS AND STREET WORKS ACT 1991**  **THIS NOTICE TO BE SENT AT LEAST 10 DAYS IN ADVANCE OF PLANNED START DATE** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | **NOTICE NUMBER 2** | | | | | | | | | | | | |
| **TO**: WIRRAL COUNCIL  STREET WORKS  DELIVERY SERVICES  PO BOX 290  BRIGHTON STREET  WALLASEY CH27 9FQ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | **FROM:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **REFERENCE** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| WORKS REFERENCE | | | | | | | | | | |  | |  | | |  | |  | | | | |  |  | | | |  | |  | | |  |  |  | | |  |  | | |  |  | | | |  |  | |  | |  | | |  | |  | | | |  | | | |  | |  | | |  |
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| **PURPOSE** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| INITIAL NOTICE | | | | | |  | | | CONF. NOTICE | | | | | | | | | | | **X** | | | | | | | SA RESPONSE | | | | | | | | | | | | |  | | | | CANCELLATION | | | | | | | | | | | | | | | |  | | | | | |  | | | | |
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| START NOTICE | | | | | |  | | | STOP NOTICE | | | | | | | | | | |  | | | | | | | REVISED DUR. | | | | | | | | | | | | |  | | | | OTHER | | | | | | | | |  | | | | | | | | | | | | |  | | | | |
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| **TIMING** DATE OF ISSUE | | | | | | | | | | | | | | | | |  | | | |  | | | |  | | | | TIME OF ISSUE (Immediate only) | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | |  | | | | |  | | | |  | | |
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|  | | EXPECTED START | | | | | | | | | | | | | | |  | | | |  | | | |  | | | | EXPECTED COMPLETION DATE | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | |  | | | | |  | | | |  | | |
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|  | | ACTUAL START DATE | | | | | | | | | | | | | | |  | | | |  | | | |  | | | | REVISED COMPLETION DATE | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | |  | | | | |  | | | |  | | |
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| **WORKS CATEGORY** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | Emergency  (2 hrs after) | | | |  | | | Urgent  (2 hrs after) | | | | | | |  | | | | | | | Minor  (3 days) | | | | | | | | |  | | | | | | Standard  (10 days) | | | | | | | | |  | | | | | Major  (10 days) | | | | | | | | | | | | **X** | | | | | |  | |
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| **SPECIAL ENGINEERING DIFFICULTY** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | IS SED INVOLVED (Y/N) | | | | | | | | |  | | | | | | | | | IF YES HAS THE RELEVANT AUTHORITY  APPROVED THE WORKS? (Y/N) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | |  | | | | | | |
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| **LOCATION DETAILS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| DESCRIPTION OR  HOUSE NAME OR  NUMBER | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |
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| STREET NAME | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |
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| LOCALITY, TOWN, COUNTY | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |
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| NGR COORDINATES | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |
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| **DESCRIPTION OF WORKS AND STREETS AUTHORITY COMMENTS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **TRAFFIC MANAGEMENT PROPOSALS – PLEASE SUBMIT PLANS IN RELATION TO CARRIAGEWAY WORKS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

**MAJOR WORKS NOTICE FOR WORKS GREATER THAN 10 WORKING DAYS**

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| PART **N** | | | | **NEW ROADS AND STREET WORKS ACT 1991**  **THIS NOTICE TO BE SENT AS SOON AS WORKS HAVE STARTED** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | **NOTICE NUMBER 3** | | | | | | | | | | | | |
| **TO**: WIRRAL COUNCIL  STREET WORKS  DELIVERY SERVICES  PO BOX 290  BRIGHTON STREET  WALLASEY CH27 9FQ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | **FROM:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **REFERENCE** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| WORKS REFERENCE | | | | | | | | | | |  | |  | | |  | |  | | | | |  |  | | | |  | |  | | |  |  |  | | |  |  | | |  |  | | | |  |  | |  | |  | | |  | |  | | | |  | | | |  | |  | | |  |
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| **PURPOSE** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| INITIAL NOTICE | | | | | |  | | | CONF. NOTICE | | | | | | | | | | |  | | | | | | | SA RESPONSE | | | | | | | | | | | | |  | | | | CANCELLATION | | | | | | | | | | | | | | | |  | | | | | |  | | | | |
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| START NOTICE | | | | | | **X** | | | STOP NOTICE | | | | | | | | | | |  | | | | | | | REVISED DUR. | | | | | | | | | | | | |  | | | | OTHER | | | | | | | | |  | | | | | | | | | | | | |  | | | | |
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| **TIMING** DATE OF ISSUE | | | | | | | | | | | | | | | | |  | | | |  | | | |  | | | | TIME OF ISSUE (Immediate only) | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | |  | | | | |  | | | |  | | |
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|  | | EXPECTED START | | | | | | | | | | | | | | |  | | | |  | | | |  | | | | EXPECTED COMPLETION DATE | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | |  | | | | |  | | | |  | | |
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|  | | ACTUAL START DATE | | | | | | | | | | | | | | |  | | | |  | | | |  | | | | REVISED COMPLETION DATE | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | |  | | | | |  | | | |  | | |
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|  | | ACTUAL STOP | | | | | | | | | | | | | | |  | | | |  | | | |  | | | |  | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | |  | | | | |  | | | |  | | |
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| **WORKS CATEGORY** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | Emergency  (2 hrs after) | | | |  | | | Urgent  (2 hrs after) | | | | | | |  | | | | | | | Minor  (3 days) | | | | | | | | |  | | | | | | Standard  (10 days) | | | | | | | | |  | | | | | Major  (10 days) | | | | | | | | | | | | **X** | | | | | |  | |
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| **SPECIAL ENGINEERING DIFFICULTY** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | IS SED INVOLVED (Y/N) | | | | | | | | |  | | | | | | | | | IF YES HAS THE RELEVANT AUTHORITY  APPROVED THE WORKS? (Y/N) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | |  | | | | | | |
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| **LOCATION DETAILS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| DESCRIPTION OR  HOUSE NAME OR  NUMBER | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |
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| STREET NAME | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |
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| LOCALITY, TOWN, COUNTY | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |
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| USRN | | | | | | |  | | |  | | | |  | | | | |  | | | | | | |  | | | | | |  | | | |  | | | | |  | | | |  | | | |  | | | | | | |  | | | | | |  | | | | | |  | | |
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| POST CODE | | | | | | |  | | |  | | | |  | | | | |  | | | | | | |  | | | | | |  | | | |  | | | | |  | | | |  | | | |  | | | | | | |  | | | | | |  | | | | | |  | | |
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| NGR COORDINATES | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |
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| **DESCRIPTION OF WORKS AND STREETS AUTHORITY COMMENTS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **TRAFFIC MANAGEMENT PROPOSALS – PLEASE SUBMIT PLANS IN RELATION TO CARRIAGEWAY WORKS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

**MAJOR WORKS NOTICE FOR WORKS GREATER THAN 10 WORKING DAYS**

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| PART **N** | | | | **NEW ROADS AND STREET WORKS ACT 1991**  **THIS NOTICE TO BE SENT AS SOON AS WORKS HAVE ENDED AND SITE IS CLEAR** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | **NOTICE NUMBER 4** | | | | | | | | | | | | |
| **TO**: WIRRAL COUNCIL  STREET WORKS  DELIVERY SERVICES  PO BOX 290  BRIGHTON STREET  WALLASEY CH27 9FQ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | **FROM:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **REFERENCE** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| WORKS REFERENCE | | | | | | | | | | |  | |  | | |  | |  | | | | |  |  | | | |  | |  | | |  |  |  | | |  |  | | |  |  | | | |  |  | |  | |  | | |  | |  | | | |  | | | |  | |  | | |  |
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| **PURPOSE** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| INITIAL NOTICE | | | | | |  | | | CONF. NOTICE | | | | | | | | | | |  | | | | | | | SA RESPONSE | | | | | | | | | | | | |  | | | | CANCELLATION | | | | | | | | | | | | | | | |  | | | | | |  | | | | |
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| START NOTICE | | | | | |  | | | STOP NOTICE | | | | | | | | | | | **X** | | | | | | | REVISED DUR. | | | | | | | | | | | | |  | | | | OTHER | | | | | | | | |  | | | | | | | | | | | | |  | | | | |
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| **TIMING** DATE OF ISSUE | | | | | | | | | | | | | | | | |  | | | |  | | | |  | | | | TIME OF ISSUE (Immediate only) | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | |  | | | | |  | | | |  | | |
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|  | | EXPECTED START | | | | | | | | | | | | | | |  | | | |  | | | |  | | | | EXPECTED COMPLETION DATE | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | |  | | | | |  | | | |  | | |
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|  | | ACTUAL START DATE | | | | | | | | | | | | | | |  | | | |  | | | |  | | | | REVISED COMPLETION DATE | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | |  | | | | |  | | | |  | | |
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| **WORKS CATEGORY** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | Emergency  (2 hrs after) | | | |  | | | Urgent  (2 hrs after) | | | | | | |  | | | | | | | Minor  (3 days) | | | | | | | | |  | | | | | | Standard  (10 days) | | | | | | | | |  | | | | | Major  (10 days) | | | | | | | | | | | | **X** | | | | | |  | |
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| **SPECIAL ENGINEERING DIFFICULTY** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | IS SED INVOLVED (Y/N) | | | | | | | | |  | | | | | | | | | IF YES HAS THE RELEVANT AUTHORITY  APPROVED THE WORKS? (Y/N) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | |  | | | | | | |
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| **LOCATION DETAILS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| DESCRIPTION OR  HOUSE NAME OR  NUMBER | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |
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| STREET NAME | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |
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| LOCALITY, TOWN, COUNTY | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |
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| POST CODE | | | | | | |  | | |  | | | |  | | | | |  | | | | | | |  | | | | | |  | | | |  | | | | |  | | | |  | | | |  | | | | | | |  | | | | | |  | | | | | |  | | |
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| NGR COORDINATES | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |
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| **DESCRIPTION OF WORKS AND STREETS AUTHORITY COMMENTS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **TRAFFIC MANAGEMENT PROPOSALS – PLEASE SUBMIT PLANS IN RELATION TO CARRIAGEWAY WORKS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

WIRRAL COUNCIL

**TECHNICAL SERVICES DEPARTMENT**

**BREAKING OPEN THE HIGHWAY**

JOB REF………………………..

Name of Applicant/s \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tel. No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Location of Works \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PURPOSE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**INSPECTION OF WORKS FIXED CHARGE £1,469 works over 10 days in duration**

No objection will be made by Wirral Council to the breaking open of the above road for the purpose stated provided that, before any works are commenced, a written undertaking is given below that the General Conditions for Breaking Open Roads, attached hereto, are accepted and will be observed by the applicant/s.

To the Director

In consideration of Wirral Council granting permission for the breaking open of the above road for the purpose stated, I/We the undersigned hereby accept and agree to observe the General Conditions for Breaking Open Roads attached hereto.

I/We agree to indemnify Wirral Council against all actions, suits, proceedings, claims, demands, costs and expenses whatsoever which may be taken against you or made against you or incurred or become payable by you arising out of the proposed works.

PUBLIC LIABILITY INSURANCES;

NAME OF COMPANY …………………………………………………………….

AMOUNT OF PUBLIC LIABILITY INSURANCE COVER £……..... (MIN. £5m)

EXPIRY DATE ……………………………………………..

INSPECTION FEE £1,469

RECEIPT NO: …………………….. DATE: …………………………

SIGNATURE OF APPLICANT OR NOMINATED SIGNATORY ………………………..

NAME (IN BLOCK LETTERS) ………………………………………………………………

ADDRESS (IF DIFFERENT FROM ABOVE) ……………………………………………...

WITNESS ………………………………………….. DATE ……………………………

ADDRESS …………………………………………………………………………

…………………………………………………………………………

WIRRAL BOROUGH COUNCIL

**TECHNICAL SERVICES DEPARTMENT**

# APPLICATION FOR THE USE OF PORTABLE LIGHT SIGNALS

Telephone: 0151-606-2402 Fax: 0151-606-2405

E-mail: ts-trafficcoord@wirral.gov.uk **PLEASE INDICATE**

|  |
| --- |
| **2-way Minimum 2 working days notice** |

|  |
| --- |
| **3-way 7 days notice required** |

|  |
| --- |
| **4-way 7 days notice required** |

## APPLICANT\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

COMPANY\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ADDRESS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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STREETWORKS REFERENCE NUMBER\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## TELEPHONE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_OUT OF HOURS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

FAX\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_E-MAIL\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CONTACT\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SIGNAL SUPPLIER\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

24 HOUR TELEPHONE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

LOCATION OF WORKS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE OF WORKS: FROM\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_TO\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

OPERATING TIMES\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please supply a plan showing the work area and traffic control arrangements**

Will there be a road junction between the signal heads? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Is there an existing Traffic Signal junction/Pedestrian Crossing within 100m of works? \_\_\_\_\_\_\_\_\_\_

**(If Yes, site meeting required)**

**HIGHWAY AUTHORITY USE**

**RECEIVED\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_APPROVED\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SIGNED\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |
| --- | --- | --- |
| **PART**  **R1** | **NEW ROADS & STREET WORKS ACT 1991**  **REGISTRATION NOTICE**  **THIS NOTICE SHOULD BE SENT WITHIN 10 DAYS OF WORKS BEING COMPLETED AND SITE CLEARED** |  |

|  |  |  |
| --- | --- | --- |
| TO: | PURPOSE Part N sent (Y/N) |  |
|  | PART R2 Give number of R2 continuation sheets |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| WIRRAL COUNCIL  STREET WORKS  DELIVERY SERVICES  PO BOX 290  BRIGHTON STREET  WALLASEY  CH27 9FQ | REFERENCE NO.  RECIPIENTS | Part |  | of |  |
| CROSS REF NO. | Part |  | of |  |
| REFERENCE NO.  RECIPIENTS | Part |  | of |  |
| CROSS REF NO. | Part |  | of |  |

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| FROM: | DATE ALL WORKS ON THIS PART COMPLETED | d | m | y |
|  | ACTUAL INSPECTION UNITS | 0 | 0 | 1 |

|  |
| --- |
| LOCATION, DESCRIPTION OR HOUSE NAME OR NUMBER  STREET NAME  LOCAL AREA NAME  DISTRICT |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| POST CODE | | | |  |  |  |  |  |  |  |  |  | NATIONAL  GRID COORDS | | |  |  | |  |  | |  |  |  |  | |  | |  | |  | |  | |  | |  | |
| DESCRIPTION OF WORKS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| COMMENTS (TRAFFIC MANAGEMENT OR OTHER) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| REINSTATEMENT CLOSING DIMENSIONS LOCATION GUARANTEE DATES | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Item | Width | Length | Location or National Grid Reference | | | | | | | | | | | Footway | Carr’way | | | Verge | | | Deep Ex | | | | | Interim | | | | | | Permanent | | | | | |
| 1 |  |  | As above | | | | | | | | | | |  |  | | |  | | |  | | | | | d | | m | | y | | d | | m | | Y | |
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| **www.wirral.gov.uk** |  |  |

**UTILITY CONTACT LIST JULY 2013**

BT: - BRITISH TELECOM, NOTICE HANDLING CENTRE PP404B, TELECOM HOUSE, TRINITY STREET, HANLEY, STOKE ON TRENT ST1 5ND.

UNITED UTILITIES PLC: - Plant Protection – Asset Enquiries, Plant Protection – Asset Enquiries, Lingley Mere Business Park, Lingley Green Avenue, Great Sankey, Warrington, WA5 3L

NATIONAL GRID – [plantprotection@nationalgrid.com](mailto:plantprotection@nationalgrid.com) National Grid Plant Protection, National Grid, Brick Kiln Street, Hinckley LE10 0NA Free online search facility at [www.linesearch.org](http://www.linesearch.org)

NATIONAL GRID ELECTRIC PLC, National Grid, Coventry Road, Hinckley, LE10 0NU

VIRGIN MEDIA (FORMERLY NTL/TELEWEST): - NATIONAL PLANT ENQUIRIES

SMALL HEATH BUSINESS PARK, TALBOT WAY

SMALL HEATH, BIRMINGHAM, B10 OHJ. plant.enquiries.team@virginmedia.co.uk

VODAFONE: - (INCORPORATING THE FORMER CABLE AND WIRELESS, THUS, MERCURY COMMUNICATIONS, ENERGIS, NORWEB AND SCOTTISH TELECOM) ATKINS GLOBAL, PLANT ENQUIRY TEAM, PO BOX 290, 500 AZTEC WEST, ALMONDSBURY, BRISTOL, BS32 4RZ.

SP POWERSYSTEMS (FORMERLY MANWEB), NETWORK OPERATIONS, PRENTON WAY, BIRKENHEAD, WIRRAL, MERSEYSIDE, CH43 3ET

STREET WORKS RELATED ISSUES, CHRIS ROONEY, CHESHIRE LINES BUILDING, CANNING STREET, BIRKENHEAD, CH41 1ND.

STREET LIGHTING RELATED ISSUES, PAUL GRAVES, CHESHIRE LINES BUILDING, CANNING STREET, BIRKENHEAD, CH41 1ND.

DWR CYMRU WELSH WATER

NRSWA SECTION, AIS BUREAU, DYFFRYN BACH TERRACE, CHURCH VILLAGE, PONTYPRIDD CF38 1BN

BURBO OFFSHORE WIND FARM (WALLASEY/BIDSTON AREA)

ELECTRICAL POWER ENGINEERING, DONG ENERGY, C/O JESPER LAWAETZ,

KRAFTVAERKSVEJ 53, 7000 FREDERICIA, DENMARK

SSE TELECOMS

SSE MAPPING SERVICES, PO BOX 6206, DANESHILL, BASINGSTOKE RG24 8BW

ASSET MANAGER

PEEL PORTS - PORT OF LIVERPOOL

CENTRAL MAINTENANCE WORKSHOPS, LIVERPOOL L20 4RD

FOR ROADS WITHIN THE BIRKENHEAD AND WALLASEY DOCKS AREA ONLY

MERSEYRAIL, MERSEYRAIL IMD, FAIRCLOUGH STREET, LIVERPOOL, L1 1JT

FULCRUM, Fulcrum, 2 Europa View, Sheffield Business Park, Sheffield, S9 1XH

ESP PIPELINES, [plantresponses@espipelines.com](mailto:plantresponses@espipelines.com)

SCOTTISH AND SOUTHER POWER NETWORKS, SSE Solent Park, Walton Road, Cosham, Portsmouth Hants, PO6 1UJ [www.ssepd.co.uk](http://www.ssepd.co.uk/)

CLH PIPELINE SYSTEM LTD, OIL PIPELINE [www.linesearchbeforeudig.co.uk](http://www.linesearchbeforeudig.co.uk) or [CLHPipelineSystem@fishergerman.co.uk](mailto:CLHPipelineSystem@fishergerman.co.uk)