

LOG SHEETS OF BIRD FEEDING

If you are unable to complete this log sheet, please contact us and we will be able to offer other methods of recording.

CASE REFERENCE: SR/[]

Please detail what steps you have taken to try and resolve the problem yourself:.....
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<p>YOUR NAME:</p> <p>YOUR ADDRESS:</p> <p>Email:</p> <p>Home Tel. No:</p> <p>Mobile Tel. No:</p>	<p>ADDRESS WHERE BIRD FEEDING TAKING PLACE:</p> <p>NAME OF PERSON FEEDING THE BIRDS (if known):</p>
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Instructions for completion of Diary Sheets:

1. We need a record of sufficient incidents to give a good indication of what is happening. You should keep your log sheet for **at least 14 days**. It is not necessary to complete every line on the sheet before returning it.
2. Record all dates and times accurately. In the date column, note down the day, month and year.
3. Ensure you describe each individual incident in the appropriate column. Please don't exaggerate it will not help the case in the long term. Remember that the diary sheets may be used in Court so keep to the facts and do not add any unrelated information or comments.
4. Write clearly and complete the log sheet at the time the incident occurs, or, when this is not practicable, as soon as possible afterwards. Log entries must be made on the same day that the incident occurs.
5. If there are any unusual circumstances to the pattern of disturbances e.g. neighbour on holiday/out for the day you can note this in your diary.

