

Effective from 12th February 2025



**WIRRAL BOROUGH COUNCIL**

**PLANNING AND COMPULSORY PURCHASE ACT 2004 (SECTION 15)**

**LOCAL DEVELOPMENT SCHEME FOR WIRRAL**

**FEBRUARY 2025**

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## **1 INTRODUCTION**

- 1.1 The Local Development Scheme for Wirral is a statutory document setting out the programme for the preparation of Local Development Documents produced in accordance with Section 15 of the Planning and Compulsory Purchase Act 2004.
- 1.2 The Council's Local Plan will form part of the statutory Development Plan for the area and will play a major role in the determination of individual planning applications and in other decisions taken by the Council and by others under the Town and Country Planning Acts.

## **2 BACKGROUND**

- 2.1 The first Local Development Scheme for Wirral was approved by the Secretary of State on 31 March 2005 and came into effect on 20 May 2005. Subsequent reviews took place in July 2006, July 2007, January 2010, February 2012, December 2014, December 2017, October 2019, October 2020, January 2022 and November 2022.
- 2.2 This current document replaces the Local Development Scheme adopted by the Council in November 2022. It has become necessary to review the Local Development Scheme to reflect the change in timetable for adoption of the Local Plan following Independent Examination during 2023 and 2024 and the request of the Secretary of State for updated Local Development Schemes to be submitted to her by 6 March 2025.
- 2.3 Local Development Schemes no longer need to be approved by the Secretary of State before they can come into effect but the Secretary of State has powers to direct amendments to schemes.

## **3 THE PLANNING POLICY FRAMEWORK FOR WIRRAL**

- 3.1 The planning policy framework for Wirral is made up of a number of Development Plan Documents and Neighbourhood Planning Documents that have been prepared in accordance with and subject to a statutory process which together form the Statutory Development Plan for Wirral, and a number of other Local Development Documents such as Supplementary Planning Documents.

## **4 THE DEVELOPMENT PLAN FOR WIRRAL**

- 4.1 The statutory Development Plan for the Metropolitan Borough of Wirral currently comprises the ‘saved’ policies in the Unitary Development Plan for Wirral, adopted by the Council in February 2000 and the Joint Waste Local Plan for Merseyside and Halton, adopted in July 2013, together with Neighbourhood Development Plans for Devonshire Park, made in December 2015 and for Hoylake, made in December 2016.

### **Unitary Development Plan for Wirral, February 2000**

- 4.2 The Unitary Development Plan, UDP, is an ‘old-style’ development plan that will be replaced by the new Wirral Local Plan and other documents contained within the Local Plan Framework for Wirral.
- 4.3 A list of the policies and proposals that are no longer in force, following the adoption of the Joint Waste Local Plan, can be viewed on the Council’s website at <http://www.wirral.gov.uk/planning-and-building/local-plans-and-planning-policy/local-plans/unitary-development-plan/written>
- 4.4 The remaining policies of the Unitary Development Plan, including the Written Statement and Proposals Map, can be viewed on the Council’s website at <http://www.wirral.gov.uk/planning-and-building/local-plans-and-planning-policy/local-plans/unitary-development-plan>

### **Joint Waste Local Plan for Merseyside and Halton, July 2013**

- 4.5 The Joint Waste Local Plan was adopted by each of the six partner councils to come into effect from 18 July 2013. The Joint Waste Local Plan was resolved to be adopted by Wirral Council on 15 July 2013, Minute 17 refers.
- 4.6 The Joint Waste Local Plan can be viewed on the Council’s website at <http://www.wirral.gov.uk/planning-and-building/local-plans-and-planning-policy/local-plans/joint-waste-local-plan-merseyside>

### **Made Neighbourhood Development Plans**

- 4.7 The Neighbourhood Development Plan for Devonshire Park was made in December 2015 and the Neighbourhood Development Plan for Hoylake was made in December 2016. The Neighbourhood Development Plans can be viewed on the Council web site at <https://www.wirral.gov.uk/planning-and-building/local-plans-and-planning-policy/neighbourhood-planning>

### **Other Planning Documents**

- 4.8 There are a number of additional documents which sit alongside the Development Plan. These documents currently include:
- a series of Supplementary Planning Guidance Notes and Supplementary Planning Documents to support the delivery of existing adopted Development Plan policies;
  - a Statement of Community Involvement, last revised in March 2021;
  - the Local Development Scheme; and
  - a series of Annual Monitoring Reports.

## **5 WIRRAL'S FUTURE PLANNING POLICY FRAMEWORK**

- 5.1 In future, the Development Plan for Wirral will comprise the following documents:
- The Wirral Local Plan 2022-2040 and Policies Map;
  - The Joint Waste Local Plan for Merseyside and Halton;
  - The Spatial Development Strategy for the Liverpool City Region, to be produced by the Liverpool City Region Combined Authority; and
  - Neighbourhood Planning documents, including Neighbourhood Development Plans, which may be prepared by the local community.
- 5.2 Other planning documents will include:
- Supplementary Planning Documents and other technical guidance to support the delivery of the Local Plan;
  - The Local Development Scheme;

- The Statement of Community Involvement; and
- Annual Monitoring Reports

- 5.3 The Joint Waste Local Plan, Neighbourhood Development Plans and their accompanying Proposals Maps will have status alongside the Unitary Development Plan, as part of the statutory Development Plan for Wirral, until the Unitary Development Plan is fully replaced by the Wirral Local Plan and Policies Map.
- 5.4 A list of the Local Development Documents that have already been adopted is provided at Appendix 1.
- 5.5 This review of the Local Development Scheme provides for the completion of the Wirral Local Plan, which will set out the strategic policies for the area, with which Neighbourhood Plans will need to be in general conformity.

## **6 THE WIRRAL LOCAL PLAN**

- 6.1 The Wirral Local Plan, previously the Core Strategy Local Plan, is a Development Plan Document that is intended to set the long-term vision, objectives, strategic and non-strategic policies for the Borough over the period 2022 to 2040 and to provide the framework for future Development Plan Documents, Neighbourhood Planning Documents and Supplementary Planning Documents.
- 6.2 Previous Local Development Schemes proposed a two-stage process of Local Plan preparation, initially focused on the completion of the Core Strategy Local Plan, containing mainly strategic policies, which would only partially replace the Unitary Development Plan, which would be followed by the second stage preparation of a site-specific Land Allocations and a Heritage Local Plan.
- 6.3 The Council is now preparing a single Wirral Local Plan, which will replace the Unitary Development Plan in its entirety. The Wirral Local Plan will also now include detailed site-specific policies including site allocations and development management policies, and a Policies Map to replace the Unitary Development Plan Proposals Map.
- 6.4 The stages undertaken to prepare the previous Core Strategy and the subsequent Development Options Review in 2018 can be viewed on the Council's web site here: <http://www.wirral.gov.uk/planning-and-building/local-plans-and-planning-policy/local-plans/core-strategy-local-plan>

## **The New Local Plan for Wirral**

- 6.5 The Council's original intention was to re-publish the Local Plan as a revised proposed submission draft under Regulation 19 of the Town and Country Planning Local Planning England Regulations 2012. However, the Council decided that an additional stage of Regulation 18 consultation was required to take account of changes in national planning policy and to ensure that all the revised spatial options and reasonable alternatives and the Council's revised preferred option, were documented and made available for public comment before any final proposals were prepared.

## **Wirral Local Plan Issues and Options Consultation, Regulation 18**

- 6.6 Consultation on the Wirral Local Plan 2020-2035 Issues and Options Consultation document under Regulation 18 therefore took place between 27 January and 6 April 2020. This included a two-week extension to the normal six-week consultation period due to the impact of the Covid-19 restrictions imposed towards the end of March 2020, although all planned public drop-in sessions were completed before that time. The consultation also sought comments on a number of evidence base studies, potential allocations for housing and employment development sites, Interim Sustainability Appraisal and Habitats Regulations Assessments and a 'call for sites' to inform the 2020 Strategic Housing Land Availability Assessment. The published documents can be viewed at <https://www.wirral.gov.uk/planning-and-building/local-plans-and-planning-policy/local-plans/core-strategy-local-plan/issues>
- 6.7 Consultation on the following evidence base documents and updates to existing evidence took place in June and July 2020:
- Agricultural Economy and Land Study Addendum;
  - Wirral Landscape Sensitivity Assessment Addendum;
  - Wirral Local Landscape Designations Review 2020; and
  - Exploring The Computation of Housing Need in Wirral 2020.

6.8 During 2021 a number of new evidence base documents and updates to existing evidence were also subject to additional public consultation:

- Draft Wirral Environmental Sensitivity Study: 6-week consultation ended 29 March 2021;
- Draft Employment Land and Premises Study: 6-week consultation ended 31 March 2021;
- Draft Green and Blue Infrastructure Strategy: 6-week consultation ended 5 April 2021;
- Wirral Housing Density Study 2021: 6-week consultation ended 27 April 2021;
- Birkenhead 2040 Framework: consultation March - June 2021; and
- Local Green Space Designations: Review of Sites: 8-week consultation ended 6 August 2021.

#### **Wirral Local Plan 2021-2037 Submission Draft – Publication, Regulation 19**

6.9 The Council at its meeting on 21 March 2022 approved the Submission Draft Local Plan for publication prior to submission to the Secretary of State for independent examination. The Submission Draft Local Plan and relevant supporting documents (see below) were made available for public inspection to provide any individual, group or business the opportunity to make a representation on the 'soundness' and legal compliance, including with the duty to co-operate, of the Draft Local Plan, for consideration by a Planning Inspector. The original period for representations to be received from 9 May to 20 June 2022 was subsequently extended to 5pm on 25 July 2022 as the Council identified that two documents, which were published in support of the Local Plan, were incomplete as described below:

- Wirral Local Plan: Pre-Submission Local Plan Sustainability Appraisal Report April 2022, Document SD2 - Appendix A - Maps;
- Wirral Local Plan 2021 - 2037 CIL & Viability Assessment February 2022, Document DV1 - Appendix 8 - Presentation Slides.

- 6.10 In addition, in the Wirral Local Plan 2021 - 2037 CIL & Viability Assessment February 2022, Document DV1, the following changes were made: Appendix 1 - Removal of "Draft" watermark and amended text on page 1 to clarify version of policies assessed; and Appendix 2: removal of "Draft for consultation" watermark. Separately, the Housing Trajectory Annual Breakdown was published on the evidence base webpage as Document BP1.1 alongside the Housing Delivery Strategy, Document BP1.
- 6.11 A copy of the published documents can be viewed on the Council's website at <https://www.wirral.gov.uk/planning-and-building/local-plans-and-planning-policy/wirral-new-local-plan/new-local-plan>.

### **Submission to the Secretary of State, Regulation 22**

- 6.12 The Local Plan was submitted to the Secretary of State for Independent Examination on the 26 October 2022.

### **Independent Examination, Regulation 24**

- 6.13 The Examining Inspectors issued their initial questions on 13 of December 2022, and two sets of Matters Issues and Questions on 3 March 2023 and 7 August 2023. Hearing sessions took place between 18 April 2023 and 8 November 2023. The hearings were split into two blocks during the spring and autumn of 2023 to accommodate the major public inquiry during the summer of 2023 into the Green Belt planning applications by Leverhulme Estates. Following the conclusion of the hearing sessions in November 2023, the Inspectors' post-hearing note was issued on 4 March 2024. The Main Modifications considered necessary to make the submitted Local Plan sound and/or legally compliant were published for public comment between 25 September 2024 and 8 November 2024.
- 6.14 The Local Plan has been examined under the version National Planning Policy Framework (NPPF) issued in July 2021 in accordance with the transitional arrangements set out in subsequent revisions of the NPPF.

### **Future Local Plan Timetable**

- 6.15 The table below sets out the amended timetable for the completion of the Wirral Local Plan, following the conclusion of the hearing sessions and consultation on main modifications.

6.16 The Plan period had previously been proposed to be extended to 2040 to ensure that there is a 15-year plan period from the date of adoption.

<b>Wirral Local Plan Timetable</b>		
<b>Plan Preparation Stage</b>	<b>Purpose of the stage</b>	<b>Dates</b> Note that all timings are subject to the programming of Committee and Council meetings
<b>Evidence gathering and draft plan preparation</b>	Formulate vision and objectives for the Local Plan, evidence gathering, identify development requirements, identify potential spatial options, identify relevant economic, social and	April 2019 to December 2021

	environmental objectives to inform the sustainability appraisal	
<b>Public Consultation on draft local plan, under Regulation 18 of the Local Plan Regulations 2012, and continued work on evidence gathering</b>	This document brings together all the strategic evidence and sets out the housing and employment requirements for the Borough over the plan period and set out the Council's preferred options for distributing this development including preferred sites.	27 January to 6 April 2020
<b>Council approval of publication of the Submission Draft Local Plan</b>	This is the full Local Plan that the Council submitted to the Secretary of State for Examination. It includes both strategic and non-strategic policies. All the evidence was in place at the time of publication. It is the version that the Council considers "sound" in terms of the legal requirements placed on plan preparation and to be justified and deliverable. Following the Council's approval of the Publication version of the Local Plan the policies and proposals in the Local plan have significant weight in the decision-taking process.	Council approved publication of the Submission Draft Local Plan and Submission for independent Consultation on 21 March 2022.
<b>Publication of the Local Plan: Regulation 19</b>	This was the formal period for representations to the draft plan for a minimum period of 6 weeks, and gave communities, stakeholders and other interested persons the final opportunity to make comments on the plan relating to the "soundness" and legal compliance of the Local Plan. The Council did not review these comments other than to identify key issues and potential modifications to the Local Plan. The	The Council published and received representations on the Wirral Local Plan 2021 - 2037 Submission Draft May 2022 for an extended period which ran from 9 May until 5pm on Monday 25 July 2022.

	representations will be passed directly to the Inspector undertaking the Local Plan Examination.	
<b>Submission: Regulation 22</b>	This was an administrative stage and related to the formal submission of the documents (including all formal representations received during the Publication Deposit period, statutory assessments, and evidence base documents) to the Secretary of State for independent examination by a Planning Inspector.	26 October 2022
<b>Local Plan Examination</b>	The formal examination of the Local Plan started when the plan was submitted. Hearings were held into specific aspects of the plan during the examination, to assist the appointed Examining Inspectors to determine whether the Local Plan has been prepared in line with the duty to co-operate, other legal requirements, and whether it is “sound” in line with the requirement of planning legislation. The Council requested that the Inspectors make recommendations which would address the issues identified during the Examination in order to ensure that the plan is “sound”, including proposed modifications to the Local Plan, which were subject to additional public consultation. The Inspectors’ conclusions will be set out in a report issued to the Council.	<p>Inspectors’ Initial questions issued on 13 December 2022.</p> <p>Two sets of Inspectors’ Matters Issues and Questions on 3 March 2023 and 7 August 2023.</p> <p>Hearing sessions took place between 18 April 2023 and 8 November 2023.</p> <p>Inspectors Post-hearing Note issued on 4 March 2024.</p> <p>Consultation on proposed Main Modifications between 25 September 2024 and 8 November 2024.</p>
<b>Local Plan Adoption</b>	The Council will receive the inspector’s Report	Spring 2025, subject to resolution of Full Council

	and consider the recommendations, before it formally adopts the Local Plan.	
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6.17 The estimated date for the adoption of the final Wirral Local Plan, following submission to public examination, is now Spring 2025.

6.18 A continuously up-dated record of progress is available on the Council's website at <https://www.wirral.gov.uk/planning-and-building/local-plans-and-planning-policy/wirrals-new-local-plan/new-local-plan>. [Further information on the progress of the Examination can be viewed at https://www.wirral.gov.uk/planning-and-building/local-plan-examination](https://www.wirral.gov.uk/planning-and-building/local-plan-examination)

## 7.0 Supporting evidence and other planning documents

7.1 Whilst not forming part of the Local Plan, the Council has produced other supporting documents to aid the preparation or implementation of Local Plan policies:

### Evidence Base

7.2 In order to carry out the preparation of the new Local Plan, the Council has developed and maintained a sound evidence base. Necessary research and studies have been conducted and have been supplemented by research undertaken by others as appropriate. Providing a sound and comprehensive evidence base is fundamental to developing sound planning documents. The key evidence base documents are available to view and download from the relevant Local Plan webpage at the time of publication of key Local Plan preparation stages.

### **Statement of Community Involvement (SCI)**

- 7.3 A key requirement in our planning system is to ensure community and stakeholder engagement ensuring people's views can be taken into account. This commitment is reinforced by the requirement for all Local Planning Authorities to produce a Statement of Community Involvement (SCI). The SCI is not a Development Plan Document and is not subject to public Examination.
- 7.4 The current Statement of Community Involvement was adopted by the Council in March 2021. It details how the community and stakeholders will be involved in the preparation, alteration and review of all local plan documents as well as the consideration of minor and major planning applications. To ensure the SCI remains relevant and has regard to new methods of engagement, the council will keep this under review, updating it as necessary.

### **Sustainability Appraisal (SA)**

- 7.5 Sustainability Appraisal, SA, is required for all Development Plan Documents. The process of undertaking and reporting on a SA, which incorporates strategic environmental assessment, SEA, is an important tool used during plan-making. The SA assesses the likely effects of the plan on environmental, social and economic objectives when judged against reasonable alternatives.
- 7.6 Work on producing the Local Plan has been informed and supported by corresponding work on the SA. The findings of the SA have informed the preparation of the Local Plan and are a material consideration in determining soundness of the document at the Examination. The SA was made available alongside the key Local Plan stages at Regulation 18 and Regulation 19. An addendum to the SA was issued alongside the consultation on Main Modifications in September 2024.

### **Habitat Regulations Assessment (HRA)**

- 7.7 The Council must consider whether the policies and/or site allocations in the plan is likely to have a significant effect on a European site directly or indirectly either alone, or in combination with other plans and projects. European sites include designated Special Areas of Conservation, SACs; Marine SACs; Special Protection Areas, SPAs; and Ramsar sites. The overall purpose of the HRA is to conclude whether the proposals and policies of the Local Plan would adversely affect the integrity of European sites.

- 7.8 The HRA helps inform the Council's decisions on where to locate development by assessing policies and site allocations in terms of their impact on each relevant European site, ensuring any significant impact is avoided or identifying how and where mitigation can be employed.
- 7.9 The HRA was made available alongside the key Local Plan stages at Regulation 18 and Regulation 19. An addendum to the HRA was issued alongside the consultation on Main Modifications in September 2024.

### **Local Plan Policies Map**

- 7.10 The Policies Map identifies site allocations and areas of planning constraint, such as Green Belt and other local and national designations and the areas where any relevant policies will be held to apply. The policies map is updated as new Development Plan Documents are prepared or revised, to provide a clear visual illustration of the application of policies across the area.

### **Supplementary Planning Documents**

- 7.11 Supplementary Planning Documents (SPDs) provide further information and guidance on the implementation of Local Plan policies and can be given substantial weight in planning decisions. The Local Development Scheme is no longer required to set out the timetable for the preparation of Supplementary Planning Documents.
- 7.12 The latest progress on the preparation of Supplementary Planning Documents can be viewed on the Council's website at <http://www.wirral.gov.uk/planning-and-building/local-plans-and-planning-policy/supplementary-planning-documents>.

## **8 NEIGHBOURHOOD PLANNING DOCUMENTS**

- 8.1 Neighbourhood Planning documents are prepared by the local community and adopted by the Council, to provide further detail on planning proposals within local areas.
- 8.2 The Council has designated five local neighbourhood planning areas: at Devonshire Park; Hoylake; Leasowe; Birkenhead and Tranmere; and for Birkenhead North, to allow Neighbourhood Forums to prepare their own planning proposals for their respective designated areas. Neighbourhood Development Plans have been 'made' for Devonshire Park, in December 2015, and for Hoylake, in December 2016. The Neighbourhood Forums for Hoylake and Devonshire Park were re-

designated in 2024 for a further period of five years..

- 8.3 Progress on the preparation of neighbourhood planning documents can be viewed on the Council's website at <https://www.wirral.gov.uk/planning-and-building/local-plans-and-planning-policy/neighbourhood-planning>.

## **9 DUTY TO CO-OPERATE**

- 9.1 The Council adopted a Statement of Co-operation on Local Planning, with City Region Partners, on 17 October 2016, Council, Minute 64 refers. The National Planning Policy Framework (NPPF) sets out a duty for public bodies to co-operate on strategic matters that cross administrative boundaries. Strategic planning matters were defined as:

- housing, employment, retail, leisure and other commercial development,
- the provision of infrastructure, minerals and energy,
- community facilities, and
- conserving and enhancing the historic, built and natural environment and planning measures to climate change mitigation and adaptation

- 9.2 Following participation in a national pilot project a Liverpool City Region Statement of Common Ground was jointly prepared during 2019 and was signed and adopted in March 2020. The Council also prepared separate Statements of Common Ground to address co-operation with Cheshire West and Chester Council and other relevant stakeholders. The Council submitted a Local Plan Duty to Co-operate Statement of Compliance alongside the Local Plan to demonstrate how the Council has addressed the requirements of the Duty to Co-operate throughout the production and progression of the Local Plan.

## **10 RESOURCES**

- 10.1 Future land use planning policy documents are prepared by the Forward Planning Team in the Council's Regeneration and Place Directorate. To assist in the preparation of the Local Plan the Council has used the services of additional planning and other technical specialists.

## **11 RISK REGISTER**

- 11.1 The principal risks to the delivery of the timetable set out in this Local Development Scheme are set out in Appendix 2 and will be kept under constant review.

## **12 MONITORING & REVIEW**

- 12.1 Progress on Local Plan preparation is reviewed annually in the Council's statutory Monitoring Reports. Previous Monitoring Reports can be viewed on the Council's website at <https://www.wirral.gov.uk/planning-and-building/local-plans-and-planning-policy/development-monitoring>.
- 12.2 Changes to the Local Plan Regulations now require that local plans must be reviewed every 5 years from the date of adoption, by undertaking an assessment to determine whether the policies need updating. Local planning authorities have to decide either:
- that their policies do not need updating and publish their reasons for this decision; and/ or
  - that one or more policies do need updating and update their Local Development Scheme to set out the timetable for this revision.

## **13 USEFUL CONTACTS**

- 13.1 The Forward Planning Team can be contacted:

by post at:

Wirral Council, Regeneration and Place, PO Box 290, Brighton Street, Wallasey CH27 9FQ

by telephone at: 0151 691 8235

or at [forwardplanning@wirral.gov.uk](mailto:forwardplanning@wirral.gov.uk)

## 14 BACKGROUND DOCUMENTS

14.1 The following documents provide additional information on Local Development Document processes and requirements:

- Planning and Compulsory Purchase Act 2004 (HMSO 2004, Chapter 5) (as amended)
- Localism Act 2011 (HMSO 2011, Chapter 20) (as amended)
- Housing and Planning Act 2016 (HMSO, Chapter 22)
- Neighbourhood Planning Act 2017 (HMSO, Chapter 20)
- The Town and Country Planning (Local Planning) (England) Regulations 2012 (HMSO SI 2012 No.767) (as amended)
- The Environmental Assessment of Plans and Programmes Regulations 2004 (HMSO, SI 2004 No 1633)
- The Conservation (Natural Habitats &c) Regulations 1994 (HMSO, 1994 No 2716) (as amended)
- The Conservation of Habitats and Species Regulations 2010 (as amended) (HMSO SI 2010 No.490)
- The National Planning Policy Framework (July2021) can be viewed at <https://www.gov.uk/guidance/national-planning-policy-framework>. Associated practice guidance (as continuously updated) can be viewed at <https://www.gov.uk/government/collections/planning-practice-guidance>
- Levelling Up and Regeneration Act 2023 (HMSO 2023, Chapter 55)

## **Appendix 1 – Adopted Local Development Documents**

### *1. Local Plans*

#### **Unitary Development Plan for Wirral – Adopted February 2000**

Written Statement - <http://www.wirral.gov.uk/planning-and-building/local-plans-and-planning-policy/local-plans/unitary-development-plan/written>

Proposals Map - <http://www.wirral.gov.uk/planning-and-building/local-plans-and-planning-policy/local-plans/unitary-development-plan/forward>

#### **Joint Merseyside and Halton Waste Local Plan – Adopted July 2013**

Written Statement - <http://www.wirral.gov.uk/planning-and-building/local-plans-and-planning-policy/local-plans/joint-waste-local-plan-merseyside>

Maps and Plans - <http://www.wirral.gov.uk/planning-and-building/local-plans-and-planning-policy/local-plans/joint-waste-local-plan-merseyside>

### *2. Neighbourhood Development Plans*

#### **Devonshire Park Neighbourhood Plan - Made December 2015**

<http://www.wirral.gov.uk/planning-and-building/local-plans-and-planning-policy/neighbourhood-planning/devonshire-park>

#### **Hoylake Neighbourhood Plan – Made December 2016**

<http://www.wirral.gov.uk/planning-and-building/local-plans-and-planning-policy/neighbourhood-planning/hoylake>

### *3. Statement of Community Involvement*

#### **Statement of Community Involvement - Adopted March 2021**

<http://www.wirral.gov.uk/planning-and-building/local-plans-and-planning-policy/community-involvement-local-planning/statement>

4. *Supplementary Planning Documents*

**SPD1 – Designing for Development by Mobile Phone Operators – Adopted October 2006**

<http://www.wirral.gov.uk/planning-and-building/local-plans-and-planning-policy/supplementary-planning-documents/designing>

**SPD2 – Designing for Self-Contained Flat Development and Conversions – Adopted October 2006**

<http://www.wirral.gov.uk/planning-and-building/local-plans-and-planning-policy/supplementary-planning-documents/designing-0>

**SPD3 – Hot Food Takeaways, Restaurants, Cafes and Drinking Establishments – Adopted October 2006**

<http://www.wirral.gov.uk/planning-and-building/local-plans-and-planning-policy/supplementary-planning-documents/hot-food>

**SPD4 – Parking Standards - Adopted June 2007**

<http://www.wirral.gov.uk/planning-and-building/local-plans-and-planning-policy/supplementary-planning-documents/parking>

## Appendix 2 – Risk Register

Risk	Description	Control Measures
Political	Risk of political approval being withheld and/or change of leadership and/or direction and/or political priorities	<p>Consultation and involvement of Members in the Local Plan preparation process in order to provide ownership, leadership and commitment to future implementation.</p> <p>Engagement with all Members at key stages of preparation.</p>
Procedural	Changes in national policy leads to amended requirements	Seek to future-proof requirements wherever possible. Any changes are regularly monitored, assessed and responded to ensuring that the Local Plan meets the statutory requirements.
Financial-constrained Council budgets, increases in Planning Inspectorate fees	Risk of inadequate financial provision hindering progress and scope of work required	The Local Plan is a corporate priority and budgetary provision has been made available to ensure that a robust Local Plan is delivered. Budgets are reviewed with the Director of Finance regularly and reviewed at each Local Plan Programme Board meeting.
Staff turnover and recruitment difficulties	Staff turnover is difficult to predict. Risk of loss of key staff to other employment would severely affect our ability to progress the Local Plan work programme in a timely	Take prompt action to fill vacancies with staff with the appropriate skills. Specialist support has been secured to support the Local Plan team and this is regularly monitored.

Risk	Description	Control Measures
	manner	
Staff absence (e.g. long term sickness/maternity leave)	Reduced capacity causing slippage in programme	<p>Consider interim arrangements such as temporary appointments, use of agency staff or secondment, subject to resources</p> <p>The adequacy of staffing levels will be evaluated through the ongoing monitoring of the preparation of the Local Plan</p>
Lack of in-house skills for specialised areas of policy work/background studies	<p>Slow progress causing a slippage in programme</p> <p>Evidence base challenged or undermined</p> <p>Quality compromised</p>	<p>Obtain training for areas where expertise is lacking</p> <p>Review staffing requirements as part of annual service reviews</p> <p>Expand partnership working, where possible</p> <p>Specialist support has been brought in to support the Team.</p>
Appointed consultants fail to deliver against requirements set out in brief, either in terms of quality or timetable	<p>Slow progress causing a slippage in programme</p> <p>Evidence base challenged or undermined</p> <p>Quality compromised</p> <p>The consultant no longer has the capacity to deliver due to unforeseen capacity issues and</p>	<p>Check their capacity and ability to deliver before appointment</p> <p>Maintain ongoing monitoring of performance</p> <p>Where appropriate end the contract and appoint new consultant</p>

Risk	Description	Control Measures
	or illness.	
Pressure on staff time due to competing work streams	Diverts team from Local Plan work causing slippage in programme	<p>The Local Plan is recognised as a corporate priority</p> <p>Team dedicated to the Local Plan</p>
Legal	<p>Risk of non-compliance with legal procedures and requirements and/or judicial review leading to adopted Local Plan being quashed and additional workloads</p> <p>Changes in plan-making requirements/procedures can also result in delays</p>	<p>Ensure relevant legislation/ regulations are checked and complied with at each stage</p> <p>It is not possible to easily plan for further changes to the planning system. The Council will endeavor to deal with new requirements with minimum disruption to the timetable as part of ongoing monitoring</p> <p>KC appointed in November 2018 and providing ongoing support.</p> <p>Programme Officer identified for Local Plan examination.</p> <p>Use Planning Advisory Service Local Plan Route Mapper Tool Kit</p>
Third Parties	Risk of comments and representations from third parties causing delay (including lengthening of examination) and/or additional expense from unexpected volumes and/or unforeseen issues arising, with need for additional evidence and/or consultation	<p>Consultation and involvement of relevant stakeholders</p> <p>Ensure timetable is realistic but has some flexibility built in and monitor progress against LDS</p> <p>Consider the need for additional resources as part of</p>

Risk	Description	Control Measures
		ongoing monitoring
Joint working with other internal departments and/or external authorities causes delay	Key milestones in programme not met Duty to Co-operate not met	Ensure timescales for Local Plan realistically reflect partner authorities ability to contribute to joint working  Ensure commitment to milestone dates and resource allocation is obtained from relevant parties in advance
Capacity of the Planning Inspectorate	Examination and/or Inspectors Report is delayed  Key milestones in programme not met	Close liaison with the Planning Inspectorate to ensure early warning of any problems  The Council has sought to minimise the volume of issues to be resolved at examination, through ensuring a robust evidence base and wide pre-submission public consultation.
Soundness – Local Plan found unsound by Planning Inspectorate	Inspectors modifications required  Local Plan cannot be adopted without significant additional work, possibly including repeated stages of preparation and consultation	Ensure Local Plan is legally compliant, founded on a robust evidence base, accompanied by appropriate assessments and appraisals and well-audited community and stakeholder engagement. Timetable allows for possible consultation on main modifications, if required.  Use of Planning Advisory Service Local Plan Route Mapper -self-assessment toolkit  Maintain awareness of best practice