

Equality Impact Assessment Toolkit (January 2021)

Section 1: Your details

EIA lead Officer: Sally Gibbs

Email address: sallygibbs@wirral.gov.uk

Head of Section: Alison Simpson

Chief Officer: James Backhouse

Directorate: Children's Services

Date: 25th July 2022

Section 2: What Council proposal is being assessed?

APPROVAL TO PUBLISH A PUBLIC NOTICE TO CONSULT ON CHANGES TO
ARRANGEMENTS AT THE OBSERVATORY SCHOOL

Section 2a: Will this EIA be submitted to a Committee meeting?

No **If 'yes' please state which meeting and what date**

Hyperlink to where your EIA is/will be published on the Council's website

<https://www.wirral.gov.uk/communities-and-neighbourhoods/equality-impact-assessments>

Section 3: Does the proposal have the potential to affect..... (please tick relevant boxes)

- Services**
- The workforce**
- Communities**
- Other** (please state eg: Partners, Private Sector, Voluntary & Community Sector)

If you have ticked one or more of above, please go to section 4.

- None** (please stop here and email this form to your Chief Officer who needs to email it to engage@wirral.gov.uk for publishing)

Section 4:

Could the proposal have a positive or negative impact on any protected groups (age; disability; gender reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; sexual orientation)?

You may also want to consider socio-economic status of individuals.

Please list in the table below and include actions required to mitigate any potential negative impact.

Which group(s) of people could be affected	Potential positive or negative impact	Action required to mitigate any potential negative impact	Lead person	Timescale	Resource implications
Age	The proposal under consultation would permanently change the lower age limit from 11 to 8 following a successful trial.	None	n/a	n/a	None
Disability	The proposals under consultations would a) increase the number of places available for young people with SEMH, and b) introduce a Key Stage 4 satellite site at another location.	Continued provision of home to school transport for eligible pupils attending the satellite site.	Integrated Transport Manager	Annually	Transport/travel passes in accordance with the Council's travel policy.

Section 4a: Where and how will the above actions be monitored?

Eligibility for home to school transport is reviewed by the Council's SEND team and appropriate transport/travel arrangements made for eligible pupils by the Council's Integrated Transport team.

Section 4b: If you think there is no negative impact, what is your reasoning behind this?

Section 5: What research / data / information have you used in support of this process?

Schools Forum minutes : 8th October 2008;13th January 2016; 4th July 2018; 16th January 2019; 15th January 2020.

Section 6: Are you intending to carry out any consultation with regard to this Council proposal?

Yes – (please delete as appropriate)

If 'yes' please continue to section 7.

If 'no' please state your reason(s) why:

(please stop here and email this form to your Chief Officer who needs to email it to engage@wirral.gov.uk for publishing)

Section 7: How will consultation take place and by when?

A Public Notice will be published on the prescribed alterations, this is followed by a four week representation period. The final decision on whether or not to proceed with a permanent change to the school's age range, number of places, and expansion onto a satellite site, would be taken by the Council's decision maker.

Before you complete your consultation, please email your preliminary EIA to engage@wirral.gov.uk via your Chief Officer in order for the Council to ensure it is meeting it's legal publishing requirements. The EIA will need to be published with a note saying we are awaiting outcomes from a consultation exercise.

Once you have completed your consultation, please review your actions in section 4. Then email this form to your Chief Officer who needs to email it to engage@wirral.gov.uk for publishing.

Section 8: Have you remembered to:

- a) **Select appropriate directorate hyperlink to where your EIA is/will be published** (section 2a)
- b) **Include any potential positive impacts as well as negative impacts?** (section 4)
- c) **Send this EIA to engage@wirral.gov.uk via your Chief Officer?**
- d) **Review section 4 once consultation has taken place and sent your updated EIA to engage@wirral.gov.uk via your Chief Officer for re-publishing?**