

# Equality Impact Assessment Toolkit (March 2017)

## **Section 1: Your details**

**EIA lead Officer:** Stuart Bellerby

**Email address:** stuartbellerby@wirral.gov.uk

**Head of Section:** Daniel Kirwan

**Chief Officer:** Shaer Halewood

**Directorate:** Resources

**Date:** 23<sup>rd</sup> November 2020

## **Section 2: What Council proposal is being assessed?**

Developing Leisure Vehicle provision across Wirral

## **Section 2a: Will this EIA be submitted to a Committee meeting?**

**Yes**

**If 'yes' please state which meeting and what date**

Tourism, Communities, Culture and Leisure Committee – November 23<sup>rd</sup>  
2020

**Hyperlink to where your EIA is/will be published on the Council's website**

<https://www.wirral.gov.uk/communities-and-neighbourhoods/equality-impact-assessments>

**Section 3:** Does the proposal have the potential to affect..... (please tick relevant boxes)

X **Services**

X **The workforce**

X **Communities**

**Other** (please state eg: Partners, Private Sector, Voluntary & Community Sector)  
Local business

If you have ticked one or more of above, please go to section 4.

**None** (please stop here and email this form to your Chief Officer who needs to email it to [engage@wirral.gov.uk](mailto:engage@wirral.gov.uk) for publishing)

**Section 4:**

Could the proposal have a positive or negative impact on any protected groups (age; disability; gender reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; sexual orientation)?

You may also want to consider socio-economic status of individuals.

Please list in the table below and include actions required to mitigate any potential negative impact.

Which group(s) of people could be affected	Potential positive or negative impact	Action required to mitigate any potential negative impact	Lead person	Timescale	Resource implications
All	Potential positive impact from new leisure vehicle provision being developed leading to new opportunities and services for businesses and the community.				
All	Potential negative impact on local businesses, organisations and individuals, where new leisure vehicle provision being developed leading to new opportunities and services for businesses and the community, lead to competition.  Any action associated with this strategy will include an Equality Impact Assessment as part of the decision making process	This is being considered as part of business case development. Generally, where relevant, the new leisure vehicle provision should provide high quality value for money services that should potentially improve the quality of services offered in the local market sector for residents	Stuart Bellerby	Ongoing	Research into the local relevant markets.

		and local businesses.			
All	People may need information in different languages and formats.	Any strategy that is produced will be made available in different formats and languages upon request within a reasonable timeframe. This includes any information given to potential customers			

**Section 4a: Where and how will the above actions be monitored?**

Through the Leisure Vehicle project board.

**Section 4b: If you think there is no negative impact, what is your reasoning behind this?**

**Section 5: What research / data / information have you used in support of this process?**

Research on the leisure vehicle market nationally and locally.

**Section 6: Are you intending to carry out any consultation with regard to this Council proposal?**

**No** – (please delete as appropriate)

**If 'yes' please continue to section 7.**

**If 'no' please state your reason(s) why:**

This will be done on leisure vehicle site-by-site basis if necessary.

(please stop here and email this form to your Chief Officer who needs to email it to [engage@wirral.gov.uk](mailto:engage@wirral.gov.uk) for publishing)

**Section 7: How will consultation take place and by when?**

Before you complete your consultation, please email your preliminary EIA to [engage@wirral.gov.uk](mailto:engage@wirral.gov.uk) via your Chief Officer in order for the Council to ensure it is meeting it's legal publishing requirements. The EIA will need to be published with a note saying we are awaiting outcomes from a consultation exercise.

Once you have completed your consultation, please review your actions in section 4. Then email this form to your Chief Officer who needs to email it to [engage@wirral.gov.uk](mailto:engage@wirral.gov.uk) for publishing.

**Section 8: Have you remembered to:**

- a) **Select appropriate directorate hyperlink to where your EIA is/will be published** (section 2a)
- b) **Include any potential positive impacts as well as negative impacts?** (section 4)
- c) **Send this EIA to [engage@wirral.gov.uk](mailto:engage@wirral.gov.uk) via your Chief Officer?**
- d) **Review section 4 once consultation has taken place and sent your updated EIA to [engage@wirral.gov.uk](mailto:engage@wirral.gov.uk) via your Chief Officer for re-publishing?**