



Woodchurch Pride in Place Neighbourhood Board

Draft Minutes Subject To Board Approval

Inaugural Board Meeting

Final Minutes will be published upon approval

Date: Saturday 4 July 2026

Time: 11:00am

Venue: Woodchurch Methodist Church, Pemberton Road, Woodchurch

Present

- Jennifer Allinson (Chair)
- Julie Mayes (Secretariat)
- Julie Evans
- Kate Pierce
- Matthew Patrick
- James Langley
- Liam Hayward
- Michelle Taylor
- Janet Arnold
- Stephen Bennett
- Jean Robinson
- Jerry Williams
- Netty Walker
- Moira Bridge

Apologies

The Chair advised the Board that apologies had been received from a number of potential Board members who were unable to attend the inaugural meeting due to prior commitments. Their apologies were conveyed on their behalf, and they will be welcomed to future meetings.

1. Welcome

The Chair, Jennifer Allinson, welcomed everyone to the inaugural meeting of the Woodchurch Pride in Place Board and thanked members for attending and for their commitment to supporting the future of Woodchurch through the Pride in Place programme.

2. Introductions

All attendees introduced themselves, outlining their background, experience and connection to the Woodchurch community.

3. Pride in Place Programme

The Chair provided an overview of the Pride in Place programme and clarified that the initiative forms part of a wider Government investment programme and is a £20 million fund allocated solely to Woodchurch.

Members were also provided with information regarding the date, time and location of forthcoming Pride in Place community activities.

4. Pride in Place Boundary

The proposed programme boundary was discussed.

Members agreed that a request should be submitted for the Upper End of the Woodchurch estate to be included within the boundary. It was also noted that funding may support activities outside the boundary where there is a clear and demonstrable benefit to Woodchurch residents.

5. Terms of Reference

The Chair presented the draft Terms of Reference for discussion.

Board members provided feedback and agreed that amendments would be made before the document is presented for formal approval at a future meeting.

6. Governance

The Board discussed governance arrangements for Woodchurch Pride in Place, including the development of policies and procedures to support effective decision-making, accountability and transparency.

7. Secretariat

It was confirmed that Julie Mayes will continue in the role of Secretariat to the Board.

8. Council Update

Information was provided by the Council representative that Wirral Council would accept applications for Pride in Place funding directly.

Board members discussed this update and noted that further clarification is required regarding how this aligns with the agreed governance arrangements and the Board's decision-making responsibilities.

It was agreed that further discussion and clarification are required with the Ministry of Housing, Communities and Local Government (MHCLG) and Wirral Council before any decisions are made. This item will remain on the agenda for the next Board meeting.

Action: The Secretariat to seek written clarification from MHCLG and Wirral Council regarding the Pride in Place application process, governance arrangements and the role of the Board in the funding process.

Actions Agreed

- Submit a request to amend the Pride in Place boundary to include the Upper End of the estate.
- Revise the Terms of Reference following feedback received.
- Seek written clarification from MHCLG and Wirral Council regarding the Pride in Place application process and governance arrangements.

Date of Next Meeting

Saturday 1 August 2026

12:00pm

Woodchurch Methodist Church, Pemberton Road, Woodchurch

Meeting Closed

There being no further business, the Chair thanked everyone for their attendance and valuable contributions and declared the meeting closed.

Signed:

Jennifer Allinson

Chair

Woodchurch Pride in Place Board

Minutes prepared by:

Julie Mayes

Secretariat

Woodchurch Pride in Place