# Delivery Plan & Supply Chain Delivery Template

**Delivery Plan**

*Your delivery plan should be submitted as one document which explains your overall approach to delivery of the Social Value offer on this contract.*

*As outlined in the tender documentation a word limit of* ***2,000 words (excluding diagrams and tables)*** *applies to the entire Delivery Plan and Wirral Borough Council (the “Council”) reserves the right to only include up to and including that word limit for the purposes of the evaluation of Social Value. The word count should be included at the end of the delivery plan.*

|  |  |
| --- | --- |
| **1. Responsible Person and Management of Social Value Offer** | |
| Please provide:   1. The job title/role of the person in your organisation who will be responsible for delivery of the Social Value submission. 2. Details of how Social Value delivery will be managed in the organisation; and 3. Resources that will be deployed to ensure successful delivery | |
| **Answer A: Job Title/Role Responsible**  *Response to be added here.* | |
| **Answer B: Delivery Management**  *Response to be added here.* | |
| **Answer C: Resources**  *Response to be added here.* | |
| **2. Proposed timeline for delivering the Social Value submission.** | |
| *Please provide the proposed timeline for delivering your organisation’s Social Value submission, preferably an indicative timeline per measure supported by Supply Chain Delivery.* | |
| **Answer:**  *Response to be added here.* | |
| **3. Internal processes and escalation points if something goes wrong.** | |
| *Please confirm how any sub-standard or potential non-delivery of your organisation’s Social Value offer, will be addressed and corrected.* | |
| **Answer:**  *Response to be added here.* | |
| **4. Processes for Stakeholder Engagement and Collaboration.** | |
| *Please confirm the processes for engagement and collaboration with relevant local stakeholders, including Voluntary Community and Social Enterprises (VCSEs), in the delivery of your organisation’s Social Value offer (where applicable).*  *Your response must include key stakeholders needed to support your organisation’s Social Value offer in line with this delivery plan, and outlines of plans for the early phases of engagement.* | |
| **Answer:**  *Response to be added here.* | |
| **Total Delivery Plan Word Count:** | *Enter no.* |

**Social Value Offered by Supply Chain (if applicable)**

Tenderers are to set out the Social Value they are offering as part of their tender submission.

Tenderers are to set out the split between the Social Value they will be offering directly and Social Value that will be provided through the supply chain.

Tenderers must itemise Social Value offers from every subcontractor that will be providing Social Value. Please insert additional columns for any additional sub-contractors in your supply chain that will be providing Social Value.

Tenderers are to note that the total number of units offered against each measure (column 5 in the Table below) must equal the Social Value figure inserted against that measure on the Portal.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **TOM System Measure Ref.** | **SV offer by main contractor (Tenderer)** | **SV offer by**  **sub-contractor(s) (where applicable)** | **Subcontractor(s) Name**  **(where applicable)** | **Total SV Offered for Measure** |
| **Example**  NT10: No. weeks apprenticeships | 68 | 14  38 | Smith & Smith Ltd.  Jones & Jones Ltd. | 120 |
| Enter Measure reference here | Enter no. | Enter no. | Enter name(s) here | ​​Enter no.​ |
| Enter Measure reference here | Enter no. | Enter no. | Enter name(s) here | ​​Enter no.​ |
| Enter Measure reference here | Enter no. | Enter no. | Enter name(s) here | ​​Enter no.​ |

**\***Please insert extra columnsif you will be engaging additional sub-contractors