



Community Right to Bid

Assets of Community Value Nomination form

Part A - About the group making the nomination

A1. Organisation's name and address

Name of organisation
Registered name and number at Companies House, charity commission number

Address including post code
(if company please supply registered office address)

A2. Contact details

Name

Position in organisation

Address including postcode

Daytime telephone number

Email address

Fax number

Continued...

A3. Type of organisation

Description	Please tick all that apply	Registration number (if applicable)
Town or Parish council		
Body designated as a neighbourhood forum under the Town and Country Planning Act		
Unincorporated bodies with at least 21 individual members and which does not distribute any surplus it makes to its members		
Charity		
Company limited by guarantee which does not distribute any surplus it makes to its members		
Industrial and provident society which does not distribute any surplus it makes to its members		
Community interest company		
Other – please detail		

A4. Local Connection

For groups other than town and parish councils, please confirm and provide evidence (see A7) that the group is wholly or partly concerned with the area covered by Wirral Council or a neighbouring local authority area

A5. Distribution of surplus funds

For groups other than town and parish councils, please confirm and provide evidence (see A7) that any surplus made by the group is wholly or partly applied for the benefit of the area covered by Wirral Council or a neighbouring local authority area

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A6. Membership of unincorporated bodies

For unincorporated bodies please confirm that at least 21 members are included on Wirral Council's register of electors and provide their names and addresses below

A7. Your organisation

Please provide a copy of the following as relevant to your organisation	Please tick documents provided
Memorandum of Association	
Articles of Association	
Companies House return	
Trust Deed	
Constitution / Terms of reference	
Standing Orders	
Interest Statement for Community Interest Company	

Part B - About the asset you are nominating for inclusion in the list of assets of community value

B1. Name and address and extent of asset being nominated

Name

Address including post code

Continued...

B2. Maps and drawings

You must provide information which clarifies the exact location and extent of the asset you are nominating. This could include:

- Where the land is registered, the Land Registry Title Information document and map with boundaries clearly marked in red (less than one month old). Provision of Land Registry information is not essential but it may help us to reach a decision on the nomination more quickly.
- a written description with ordinance survey location, and explaining where the boundaries lie, the approximate size and location of any building/s on the land and details of any roads bordering the site
- a drawing or sketch map with boundaries clearly marked in red – websites which might help you in plotting boundaries include: <http://maps.google.co.uk/>

B3. Current use of asset

What is the current main use of the asset?

Do you consider that the current and main use of the asset furthers the social wellbeing or cultural, recreational or sporting interests of the local community?

Yes		No	
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If yes, please explain how it does this. If not, go to B3

Over what period is this main use of the asset anticipated to continue? Why do you think that is?

Continued...

Does the local community have legal and authorised use of the land or property?

B3. Questions for assets not currently used for community benefit

If the main use of the asset does not currently further the social wellbeing or cultural, recreational or sporting interests of the local community, did it do so at some stage in the recent past?

Yes

No

Please provide details of how the asset was used in the past and dates of this usage

How do you anticipate that the asset would return to furthering the social wellbeing or cultural, recreational or sporting interests of the local community?

When do you consider that the asset could realistically return to furthering the social wellbeing or cultural, recreational or sporting interests of the local community?

B4. Optional information to help us consider the nomination (it is not essential to answer these questions but they reflect part of the criteria we which will be used to consider the nomination. Any information you can supply will help to speed up this process.

Is the asset used wholly or partly as a residence? Please provide details.

Is the asset covered by the Caravan Sites and Control of Development Act 1960? Please provide details.

Continued...

Is the asset defined as operational land under section 263 of the Town and Country planning Act 1990, owned by statutory undertakers such as utility companies?
Please provide details.

B5. Further information

Please provide any further information to support why you feel that Wirral Council should conclude that the asset is of 'community value'.

B6. Owner and occupier details (Please provide all information available to you)

	Name	Address	Please tick as appropriate
Owner/s			Current: Last known: Not known: Not applicable:
Lawful occupiers			Current: Last known: Not known: Not applicable:
Holder/s of freehold estate (if not the owner)			Current: Last known: Not known: Not applicable:
Holder/s of any leasehold estate			Current: Last known: Not known: Not applicable:

Continued...

By signing your name here (if submitting by post) or typing it (if submitting electronically) you are confirming that the contents of this form are correct, to the best of your knowledge.

Name

Title

Signature

Date

Please send your completed form to:

**Community Right to Bid,
Asset Management
1st Floor Mallory Building
2 Alice Ker Square
Grange Precinct
Birkenhead
Wirral
CH41 2AB**

Tel: 0151 606 2000

Email: enquiriesestatesteam@wirral.gov.uk

Data Protection Statement

We will process the information provided in accordance with the Data Protection Act 1998 for the purposes of administering the Community Right to Bid procedure. The information provided will be stored securely by Wirral Council and will be destroyed after 6 years. Name and contact details provided will be shared with the owner of the asset in the event that the nominating organisation subsequently submits an intention to bid. The information provided will be subject to the Freedom of Information Act.