

Andrew Fraser  
Forward Planning Manager  
Wirral Council  
Regeneration and Planning Service  
North Annexe, Wallasey Town Hall, Brighton Street,  
Wallasey  
Wirral  
CH44 8ED

Wednesday 11 April 2018

Dear Andrew

**Re. Devonshire Park  
Neighbourhood Forum and Neighbourhood Area Designation Reapplication**

Please accept this as an application pursuant to Parts 2 and 3 of the Town and Country Planning, England, Neighbourhood Planning (General) Regulations 2012 (SI 2012 No. 637), for the renewal of the designation of Devonshire Park Neighbourhood Planning Forum as a neighbourhood forum in connection with the Neighbourhood Plan that is in force.

- a) The name of the Neighbourhood Forum is Devonshire Park Neighbourhood Planning Forum
- b) The Forum has a written constitution [Appendix 1]

The constitution was adopted by members of Devonshire Park Neighbourhood Planning Forum at a Public Meeting on 11 April 2018

- c) The name of the neighbourhood area to which the application relates is Devonshire Park (the area)

A map of the area is provided [Appendix 2]. The boundary is unchanged from the area originally designated by the Council in April 2013.

- d) The contact details of the forum are as follows :-

Lynn Evans, Chair  
9 Westbank Road  
Devonshire Park  
CH42 7JL  
Tel 0796 701 4009  
Email [evans.lynn1@googlemail.com](mailto:evans.lynn1@googlemail.com)

These contact details are provided to Wirral Borough Council for publication on their website and in such other manner as the Local Authority considers appropriate pursuant to Regulation 6, 7, 9 and 10 of the Neighbourhood Planning Regulations.

In addition, the contact details will be made available to the public via the Devonshire Park blog and community newsletter.

e) The neighbourhood forum meets the conditions contained in Sections 61F and 61G of the 1990 Town and Country Planning Act as follows :-

a) The forum is established for the express purpose of promoting and improving the social, economic and environmental wellbeing of the area [Appendix 1, Constitution, Section 2.1]

b) The membership of the forum is open to

i. Individuals who live in the area [Appendix 1, Constitution, Section 5.i.i]

Membership applications will be made available to residents at the forum meetings which are held at least 4 times each year and are open to all residents to attend. [Appendix 1, Constitution, Section 7.i]

All residents of the area will receive a minimum of 21 days notice of the forum meetings via the community newsletter. [Appendix 1, Constitution, Section 7.ii]

ii. Individuals who work in the area (either for business carried out there or otherwise) [Appendix 1, Constitution, Section 5.i.ii]

The Management Committee will make reasonable endeavours to make contact with individuals who work in the area for the purpose of inviting membership of the forum, through distribution of the community newsletter to local shops and businesses (including religious and not for profit organisations), social media and by direct invitation.

It is open for individuals who work in the area to attend the forum meetings at which membership applications will be made available.

iii. Individuals who are elected members of Wirral Borough Council whose area falls within the neighbourhood area concerned [Appendix 1, Constitution, Section 5.i.iii]

The Management Committee will invite the area's local Ward Councillors to become members of the Forum.

It is open to elected members of Wirral Borough Council to attend the forum meetings at which membership applications will be made available.

The Management Committee will make reasonable endeavours to ensure that membership of the forum reflects local diversity with reference to any such population profiling as may be provided by the Local Authority.

c) At the time of writing, the forum has received applications for membership from 81 individuals who will be treated as members for the purpose of this application.

The current distribution of members is as follows

- i. Individuals who live in the area 77 of whom 7 are minors [Appendix 1, Constitution, Section 5.iv.i]
- ii. Individuals who work in the area (either for business carried out there or otherwise) 7 of whom 4 are residents [Appendix 1, Constitution, Section 5.iv.ii]
- iii. Individuals who are elected members of Wirral Borough Council whose area falls within the neighbourhood area concerned 1 [Appendix 1, Constitution, Section 5.iv.iii]

A list of members is held by the Secretary and will be made available to Wirral Borough Council on request in a form to be agreed with due regard to privacy and data protection requirements [Appendix 1, Constitution, Section 5.v]

The Management Committee will continue to invite applications for membership and reserves the right to update the number of members stated in this application.

- d) The forum has a written constitution [Appendix 1, Constitution]

The constitution was adopted by members of Devonshire Park Neighbourhood Planning Forum on 11 April 2018.

- e) The Management Committee will make reasonable endeavours to comply with any such other conditions as may be prescribed.

- f) The Devonshire Park area is recognised by local residents as a coherent area, with identifiable characteristics, formed by its history and physical layout. It is seen by local residents as a distinct neighbourhood.

Individuals who live and/or work in the area and/or are elected members of Wirral Borough Council whose area falls within the neighbourhood area have organised as a community since 2006 as Devonshire Park Residents' Association. A monthly newsletter is delivered to all homes and businesses. There is active participation in the areas social media networks and regular community meetings.

There is a significant common interest and sense of neighbourhood identity.

Should you require any further information in support of this application please do not hesitate to contact me.

LYNN EVANS  
 Chair  
 Devonshire Park Neighbourhood Planning Forum

Appendix 1 Constitution  
 Appendix 2 Map of the Area