



# Metropolitan Borough of Wirral

## memorandum

DIRECTOR OF PLANNING AND ECONOMIC DEVELOPMENT  
to fao GAVIN WEIR

date 9 March, 2001

from Borough Solicitor and Secretary

my ref SVF/pd/t3/252  
your ref  
tel 8493 (Mrs SV Foster)

subject **TPO 252 LAND TO WEST OF SANDY LANE IRBY WIRRAL**

As instructed I have today made the above order and attach a copy for your information together with site notices as requested.

Please let me know if there are any other interested parties to notify and please inform me when the TPO has been confirmed.

(Letter book)

Metropolitan Borough of Wirral Metropolitan Planning and Economic Development Department			
		12 MAR 2001	
DC EXEC		A.D. - D.C.	Lairdeido
D.P. & E.D.		P. P./Searches	Hamilton Q'tr.
D.D.P. & E.D.		E.C.	G.I.T.
A.D. - Admin		Wirral Direct	How Wallacey
EuroWirral		Business Link	Welfare to Work
Admin.		Pathways	Waterfront
Graphics			
Book Value			



**EuroWirral**

DATED 9th March 2001

Wirral Borough Council

Tree Preservation Order

No. 252

TOWN AND COUNTRY PLANNING ACT 1990

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TREE PRESERVATION ORDER

relating to

Land to the west of Sandy Lane, Irby, Wirral

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TCP\TPO\TPO252

TOWN AND COUNTRY PLANNING ACT 1990

WIRRAL BOROUGH COUNCIL

TREE PRESERVATION ORDER 252

The Wirral Borough Council in exercise of the powers conferred on them by Sections 198  
201 [and] 203 of the Town and Country Planning Act 1990

hereby make the following Order -

**Citation**

1. This Order made be cited as Tree Preservation Order No. 252

**Interpretation**

2. In this Order "the Authority" means the Wirral Borough Council and unless the context otherwise requires, any reference in this Order to a numbered section is a reference to the section so numbered in the Town and Country Planning Act 1990.

**Application of Section 201**

3. The Authority hereby direct that Section 201 (provisional tree preservation orders) shall apply to this Order and, accordingly, this Order shall take effect provisionally on

9th March 2001

**Prohibited Acts in Relation to Trees**

4. Without prejudice to subsections (6) and (7) of Section 198 (power to make tree preservation orders) [or subsection (3) of Section 200 (orders affecting land where Forestry Commissioners interested)], and subject to Article 5, no person shall:-
  - (a) cut down, top, lop, uproot, wilfully damage or wilfully destroy; or
  - (b) cause or permit the cutting down, topping, lopping, uprooting, wilful damage or wilful destruction of,

any tree specified in Schedule 1 to this Order or comprised in a group of trees or in a woodland so specified, except with the consent of the Authority and, where such consent is given subject to conditions, in accordance with those conditions.

### Exemptions

5. (1) Nothing in Article 4 shall prevent:-

- (a) the cutting down, topping, lopping or uprooting of a tree by or at the request of a statutory undertaker, where the land on which the tree is situated is operational land of the statutory undertaker and the work is necessary:-
  - (i) in the interests of the safe operation of the undertaking;
  - (ii) in connection with the inspection, repair or renewal of any sewers, mains, pipes cables or other apparatus of the statutory undertaker; or
  - (iii) to enable the statutory undertaker to carry out development permitted by or under the Town and Country Planning (General Permitted Development) Order 1995
- (b) the cutting down, topping, lopping or uprooting of a tree cultivated for the production of fruit in the course of a business or trade where such work is in the interests of that business or trade;
- (c) the pruning, in accordance with good horticultural practice, of any tree cultivated for the production of fruit;
- (d) the cutting down, topping, lopping or uprooting of a tree where that work is required to enable a person to implement a planning permission (other than an outline planning permission or, without prejudice to paragraph (a)(iii), a permission granted by or under the Town and Country Planning (General Permitted Development) Order



1995) granted on an application under Part III of the Act, or deemed to have been granted (whether for the purposes of that Part or otherwise);

(e) the cutting down, topping, lopping or uprooting of a tree by or at the request of the Environment Agency to enable the Agency to carry out development permitted by or under the Town and Country Planning (General Permitted Development) Order 1995;

(f) the cutting down, topping, lopping or uprooting of a tree by or at the request of a drainage body where that tree interferes, or is likely to interfere, with the exercise of any of the functions of that body in relation to the maintenance, improvement or construction of watercourses or of drainage works, and for this purpose "drainage body" and "drainage" have the same meanings as in the Land Drainage Act 1991; or

(g) without prejudice to Section 198(6)(b), the felling or lopping of a tree or the cutting back of its roots by or at the request of, or in accordance with a notice served by, a licence holder under paragraph 9 of Schedule 4 to the Electricity Act 1989.

(2) In paragraph (1), "statutory undertaker" means any of the following:-

a person authorised by any enactment to carry on any railway, light railway, tramway, road transport, water transport, canal, inland navigation, dock, harbour, pier or lighthouse undertaking, or any undertaking for the supply of hydraulic power,

a relevant airport operator (within the meaning of Part V of the Airports Act 1986),

the holder of a licence under Section 6 of the Electricity Act 1989,

a public gas transporter,

the holder of a licence under Section 7 of the Telecommunications Act 1984

to whom the telecommunications code (within the meaning of that Act) is applied

a water or sewerage undertaker

the Civil Aviation Authority or a body acting on behalf of that Authority

the Post Office

#### Applications for Consent under the Order

6. An application for consent to the cutting down, topping, lopping or uprooting of any tree in respect of which this Order is for the time being in force shall be made in writing to the Authority and shall:-

- (a) identify the tree or trees to which it relates (if necessary, by reference to a plan);
- (b) specify the work for which consent is sought; and
- (c) contain a statement of the applicant's reasons for making the application.

#### Application for the Provision of the Town and Country Planning Act 1990

7. (1) The provisions of the Town and Country Planning Act 1990 relating to registers, applications, permissions and appeals mentioned in column (1) of Part I of Schedule 2 to this Order shall have effect, in relation to consents under this Order and applications for such consent, subject to the adaptations and modifications mentioned in column (2).

(2) The provisions referred to in paragraph (1), as so adapted and modified, are set out in Part II of that Schedule

#### Directions as to Replanting

8. (1) Where consent is granted under this Order for the felling in the course of forestry operations of any part of a woodland area, the authority may give to

the owner of the land on which that part is situated ("the relevant land") a direction in writing specifying the manner in which and the time within which he shall replant the relevant land

- (2) Where a direction is given under paragraph (1) and trees on the relevant land are felled (pursuant to the consent), the owner of that land shall replant it in accordance with the direction
- (3) A direction under paragraph (1) may include requirements as to:-
  - (a) species
  - (b) number of trees per hectare
  - (c) the preparation of the relevant land prior to the replanting; and
  - (d) the erection of fencing necessary for the protection of newly planted trees

### Compensation

- 9. (1) If, on a claim under this article, a person establishes that loss or damage has been caused or incurred in consequence of:-
  - (a) the refusal of any consent required under this Order; or
  - (b) the grant of any such consent subject to conditions,he shall, subject to paragraphs (3) and (4), be entitled to compensation from the Authority.
- (2) No claim, other than a claim made under paragraph (3), may be made under this article:-
  - (a) if more than 12 months have elapsed since the date of the Authority's decision or, where such a decision is the subject of an appeal to the Secretary of State, the date of the final determination of the appeal; or
  - (b) if the amount in respect of which the claim would otherwise have been made is less than £500.



(3) Where the Authority refuse consent under this Order for the felling in the course of forestry operations of any part of a woodland area, they shall not be required to pay compensation to any person other than the owner of the land; and such compensation shall be limited to an amount equal to any depreciation in the value of the trees which is attributable to deterioration in the quality of the timber in consequence of the refusal.

(4) In any other case, no compensation shall be payable to a person:-

- (a) for loss of development value or other diminution in the value of the land;
- (b) for loss or damage which, having regard to the statement of reasons submitted in accordance with article 6(c) and any documents or other evidence submitted in support of any such statement, was not reasonably foreseeable when consent was refused or was granted subject to conditions;
- (c) for loss or damage reasonably foreseeable by that person and attributable to his failure to take reasonable steps to avert the loss or damage or to mitigate its extent; or
- (d) for costs incurred in appealing to the Secretary of State against the refusal of any consent required under this Order or the grant of any such consent subject to conditions.

(5) Subsections (3) to (5) of Section 11 (terms of compensation on refusal of licence) of the Forestry Act 1967 shall apply to the assessment of compensation under paragraph (3) as it applies to the assessment of compensation where a felling licence is refused under Section 10 (application for felling licence and decision of Commissioners thereon) of that Act as if for any reference to a felling licence there were substituted a reference to a



consent required under this Order and for the reference to the Commissioners there were substituted a reference to the Authority

(6) In this article:-

"development value" means an increase in value attributable to the prospect of development; and, in relation to any land, the development of it shall include the clearing of it; and

"owner" has the meaning given to it by Section 34 of the Forestry Act 1967.

**[Application to trees to be Planted Pursuant to a Condition**

[10.] In relation to the tree(s) identified in the first column of Schedule 1 by the letter "C" being [a tree] [trees] to be planted pursuant to a condition (being a condition imposed under paragraph (a) of Section 197 (planning permission to include appropriate provision for preservation and planting of trees)), this Order takes effect as from the time when [that tree is planted] [those trees are planted].]

**[Orders made by virtue of Section 300**

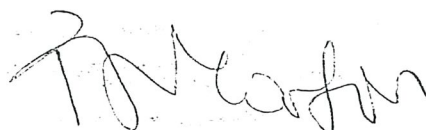
[11.] This Order takes effect in accordance with subsection (3) of Section 300 (Tree Preservation Orders in anticipation of disposal of Crown Land.]

Dated this 9th day of March 2001

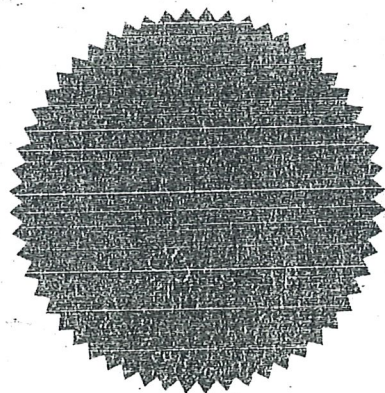
THE COMMON SEAL of  
WIRRAL BOROUGH COUNCIL

was hereunto affixed

in the presence of:-



Authorised Officer



MINUTE IN SEAL BOOK 239100

[CONFIRMATION OF ORDER

[This Order was confirmed by the Wirral Borough Council without modification  
on the                      day of

OR

[This Order was confirmed by the Wirral Borough Council, subject to modifications indicated  
by  
on the                      day of

.....  
Authorised by the Council to sign in that behalf]

[DECISION NOT TO CONFIRM ORDER

[A decision not to confirm this Order was taken by Wirral Borough Council  
on the                      day of

.....  
Authorised by the Council to sign in that behalf]

[VARIATION OF ORDER

[This Order was varied by the Wirral Borough Council  
on the                      day of  
under the reference number

.....  
Authorised by the Council to sign in that behalf]

[REVOCATION OF ORDER

This Order was varied by the Wirral Borough Council  
on the                      day of  
under the reference number

.....  
Authorised by the Council to sign in that behalf]

## SCHEDULE 1

### SPECIFICATION OF TREES

**Trees Specified Individually**  
(encircled in black on the map)

Reference on map	Description	Situation
T1	Oak	Standing on land to the west of Sandy Lane, Irby, Wirral.

**Trees specified by reference to an area**  
(within a dotted black line on the map)

Reference on map	Description	Situation
None		

**Groups of trees**  
(within a broken line on the map)

Reference on map	Description (including number of trees in the group)	Situation
None		

**Woodlands**  
(within a continuous black line on the map)

Reference on map	Description	Situation
None		





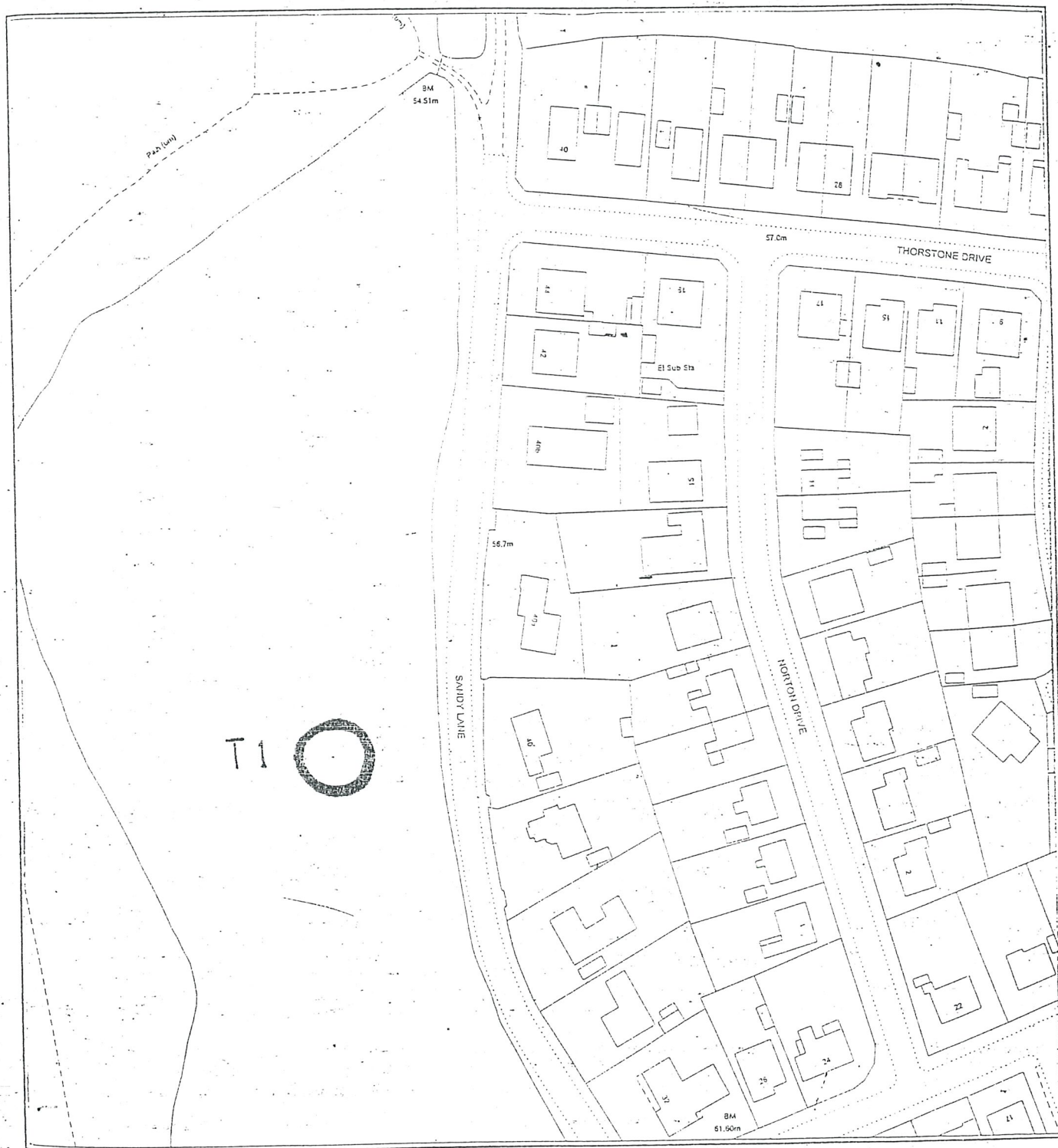
Metropolitan  
Borough of Wirral

J. Wilkie  
Director

Planning and Economic Development Department  
Municipal Offices, Brighton Street, Wallasey. L44 8ED.

## Tree Preservation Order Map

Site Location (Map ref.)  
SJ 32501 38510



Map as annexed to the first Schedule to  
The Wirral Borough Council  
Tree Preservation Order No. 252 (2001)

Scale: 1:1250 Date: March 2001





## SCHEDULE 2

### PART I

#### PROVISIONS OF THE TOWN AND COUNTRY PLANNING ACT 1990 APPLIED WITH ADAPTATIONS OR MODIFICATIONS

Provision of the Town and Country Planning Act 1990	Adaptation or Modification
Section 69 (registers)	<p>(a) In subsection (1) -</p> <p>(i) omit - “, in such manner as may be prescribed by a development order,” “such” in the second place where it appears, and “as may be so prescribed”; and</p> <p>(ii) substitute “matters relevant to tree preservation orders made by the authority” for “applications for planning permission”.</p> <p>(b) In subsection (2) -</p> <p>(i) after “contain” insert “as regards each such order”; and</p> <p>(ii) for paragraphs (a) and (b) substitute - “(a) details of every application under the order and of the authority's decision (if any) in relation to each such application, and (b) a statement as to the subject-matter of every appeal under the order and of the date and nature of the Secretary of State's determination of it.”.</p> <p>(c) Omit subsections (3) and (4) (as required by section 198(4)).</p>

Provision of the Town and Country Planning Act 1990	Adaptation or Modification
Section 70 (determination of applications: general considerations)	<p>(a) In subsection (1) -</p> <p>(i) substitute -  "Subject to subsections (1A) and (1B), where" for "Where";  "the authority" for "a local planning authority";  "consent under a tree preservation order" for "planning permission" where those words first appear; and  "consent under the order" for "planning permission" in both of the other places where those words appear;</p> <p>(ii) after "think fit", insert -  "(including conditions limiting the duration of the consent or requiring the replacement of trees)";  and</p> <p>(iii) omit "subject to sections 91 and 92,".</p> <p>(b) After subsection (1) insert -  "(1A) Where an application relates to an area of woodland, the authority shall grant consent so far as accords with the practice of good forestry, unless they are satisfied that the granting of consent would fail to secure the maintenance of the special character of the woodland or the woodland character of the area.  (1B) Where the authority grant consent for the felling of trees in a woodland area they shall not impose conditions requiring replacement where such felling is carried out in the course of forestry operations (but may give directions for securing replanting)."</p> <p>(c) Omit subsections (2) and (3).</p>
Section 75 (effect of planning permission)	<p>(a) In subsection (1) substitute -</p> <p>(i) "Any" for the words from "Without to "any";</p> <p>(ii) "consent under a tree preservation order" for "planning permission to develop land";</p> <p>(iii) "the consent" for "the permission"; and</p> <p>(iv) "the land to which the order relates" for "the land".</p> <p>(b) Omit subsections (2) and (3).</p>



Provision of the Town and Country Planning Act 1990	Adaptation or Modification
<p>Section 78 (right to appeal against planning decisions and failure to take such decisions)</p>	<p>(a) In subsection (1) substitute -</p> <ul style="list-style-type: none"> <li>(i) "the authority" for "a local planning authority";</li> <li>(ii) "consent under a tree preservation order" for "planning permission" in the first place where those words appear;</li> <li>(iii) "consent under such an order" for "planning permission" in the second place where those words appear;</li> <li>(iv) for paragraph (c) substitute - <ul style="list-style-type: none"> <li>"(c) give direction under a tree preservation order, or refuse an application for any consent; agreement or approval of that authority required by such a direction; or</li> <li>(d) fail to determine any such application as is referred to in paragraphs (a) to (c) within the period of 8 weeks beginning with the date on which the application was received by the authority,".</li> </ul> </li> </ul> <p>(b) Omit subsection (2).</p> <p>(c) In subsection (3) for "served within such time and in such manner as may be prescribed by a development order." substitute-</p> <p>"in writing addressed to the Secretary of State, specifying the grounds on which the appeal is made; and such notice shall be served -</p> <ul style="list-style-type: none"> <li>(a) in respect of a matter mentioned in any of paragraphs (a) to (c) of subsection (1), within the period of 28 days from the receipt of notification of the authority's decision or direction or within such longer period as the Secretary of State may allow;</li> <li>(b) in respect of such a failure as is mentioned in paragraph (d) of that subsection, at any time after the expiration of the period mentioned in that paragraph, but if the authority have informed the applicant that the application has been refused, or granted subject to conditions, before an appeal has been made, an appeal may only be made against that refusal or grant."</li> </ul> <p>(d) For subsection (4), substitute-</p> <p>"(4)The appellant shall serve on the authority a copy of the notice mentioned in subsection (3)."</p> <p>(e) For subsection (5), substitute-</p> <p>"(5)For the purposes of the application of section 79(1), in relation to an appeal made under subsection (1)(d), it shall be assumed that the authority decided to refuse the application in question."</p>

Section 79 (determination of appeals) (a)	<p>(a) In subsections (1) and (2), substitute "the authority" for "the local planning authority".</p> <p>(b) Omit subsection (3).</p> <p>(c) In subsection (4), substitute -</p> <p>(i) "section 70(1), (1A) and (1B)" for "sections 70, 72(1) and (5), 73 and 73A and Part I of Schedule 5";</p> <p>(ii) "consent under a tree preservation order" for "planning permission"; and</p> <p>(iii) "the authority" for "the local planning authority and a development order may apply, with or without modifications, to such an appeal any requirements imposed by a development order by virtue of section 65 or 71."</p> <p>(d) Omit subsections (6) and (6A).</p> <p>(e) In subsection (7), omit the words after "section 78".</p>
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## PART II

### PROVISIONS OF THE TOWN AND COUNTRY PLANNING ACT 1990, AS ADAPTED AND MODIFIED BY PART I

The following provisions of the Town and Country Planning Act 1990, as adapted and modified by Part I of this Schedule, apply in relation to consents, and applications for consent, under this Order.

#### Section 69

- (1) Every local planning authority shall keep a register containing information with respect to matters relevant to tree preservation orders made by the authority.
- (2) The register shall contain, as regards each such order -
  - (a) details of every application under the order and of the authority's decision (if any) in relation to each such application, and
  - (b) a statement as to the subject-matter of every appeal under the order and of the date and nature of the Secretary of State's determination of it.

.....

- (5) Every register kept under this section shall be available for inspection by the public at all reasonable hours.

#### Section 70

- (1) Subject to subsections (1A) and (1B), where an application is made to the authority for consent under a tree preservation order -



- (a) they may grant consent under the order, either unconditionally or subject to such conditions as they think fit (including conditions limiting the duration of the consent or requiring the replacement of trees); or
- (b) they may refuse consent under the order.

(1A) Where an application relates to an area of woodland, the authority shall grant consent so far as accords with the practice of good forestry, unless they are satisfied that the granting of consent would fail to secure the maintenance of the special character of the woodland or the woodland character of the area.

(1B) Where the authority grant consent for the felling of trees in a woodland area they shall not impose conditions requiring replacement where such felling is carried out in the course of forestry operations (but may give directions for securing replanting).

#### Section 75

Any grant of consent under a tree preservation order shall (except in so far as the consent otherwise provides) enure for the benefit of the land to which the order relates and of all persons for the time being interested in it.

#### Section 78

(1) Where the authority -

- (a) refuse an application for consent under a tree preservation order, or grant it subject to conditions;
- (b) refuse an application for any consent, agreement or approval of that authority required by a condition imposed on a grant of consent under such an order or grant it subject to conditions;
- (c) give a direction under a tree preservation order, or refuse an application for any consent, agreement or approval of that authority required by such a direction, or
- (d) fail to determine any such application as is referred to in paragraphs (a) to (c) within the period of 8 weeks beginning with the date on which the application was received by the authority,

the applicant may by notice appeal to the Secretary of State.

- (3) Any appeal under this section shall be made by notice in writing addressed to the Secretary of State, specifying the grounds in which the appeal is made; and such notice shall be served -

- (a) in respect of a matter mentioned in any of paragraphs (a) to (c) in subsection (1), within the period of 28 days from the receipt of notification of the authority's decision or direction or within such longer period as the Secretary of State may allow;
  - (b) in respect of such a failure as is mentioned in paragraph (d) of that subsection, at any time after the expiration of the period mentioned in that paragraph, but if the authority have informed the applicant that the application has been refused, or granted subject to conditions, before an appeal has been made, an appeal may only be made against that refusal or grant.
- (4) The appellant shall serve on the authority a copy of the notice mentioned in subsection (3).
  - (5) For the purposes of the application of section 79(1), in relation to an appeal made under subsection (1)(d), it shall be assumed that the authority decided to refuse the application in question.

#### Section 79

- (1) On an appeal under section 78 the Secretary of State may -
    - (a) allow or dismiss the appeal, or
    - (b) reverse or vary any part of the decision of the authority (whether the appeal relates to that part of it or not),
 and may deal with the application as if it had been made to him in the first instance.
  - (2) Before determining an appeal under section 78 the Secretary of State shall, if either the appellant or the authority so wish, give each of them an opportunity of appearing before and being heard by a person appointed by the Secretary of State for the purpose.
- .....
- (4) Subject to subsection (2), the provisions of section 70(1), (1A) and (1B) shall apply, with any necessary modifications, in relation to an appeal to the Secretary of State under section 78 as they apply in relation to an application for consent under a tree preservation order which falls to be determined by the authority.
  - (5) The decision of the Secretary of State on such an appeal shall be final.
- .....
- (7) Schedule 6 applies to appeals under section 78.



**IMPORTANT - THIS COMMUNICATION AFFECTS YOUR PROPERTY**

**METROPOLITAN BOROUGH OF WIRRAL**

**TOWN AND COUNTRY PLANNING ACT 1990**

**TOWN AND COUNTRY PLANNING (TREES) REGULATIONS 1999**

**WIRRAL BOROUGH COUNCIL TREE PRESERVATION ORDER NO: 252**

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**THIS IS A FORMAL NOTICE** which is served on you because on <sup>9th</sup> March 2001 the Council made the above Tree Preservation Order in respect of land in which you appear to have an interest.

A copy of the Order is enclosed. In simple terms, it prohibits anyone from cutting down, topping or lopping any of the trees specified in the First Schedule and shown on the map without the consent of the Council.

Some explanatory guidance on Tree Preservation Orders is provided in the enclosed leaflet, *Protected Trees: A Guide to Tree Preservation Orders*, produced by the Department of the Environment, Transport and the Regions.

The Council's grounds for making the Order are:-

1. A request has been received to make a Tree Preservation Order to protect an oak standing on land to the west of Sandy Lane, Irby, Wirra.
2. The oak is a well formed mature tree which stands on its own and the major part of the tree forms a prominent feature visible from Sandy Lane and adjacent footpaths.

Therefore it is proposed to provide the oak with the protection contained in the above Act by making it subject to the Wirral Borough Council Tree Preservation Order No. 252.

The Order includes a direction applying Section 201 of the Town and Country Planning Act 1990. This means that the Order is brought into effect provisionally immediately. The Order will continue in force for a period of up to six months from the date the Order was made, or until the Order is confirmed by the Council, whichever first occurs.

**METROPOLITAN BOROUGH OF WIRRAL**

**TOWN AND COUNTRY PLANNING ACT 1990**

**TOWN AND COUNTRY PLANNING (TREES) REGULATIONS 1999**

***TAKE NOTICE THAT THIS TREE/THESE TREES IS/ARE PROTECTED BY TREE  
PRESERVATION ORDER NO. 252***

Any person who, without the prior consent of Wirral Borough Council, cuts down, uproots or wilfully destroys the tree/trees; or tops, lops or wilfully damages the tree/trees in a way that is likely to destroy it/them, is guilty of an offence, and is liable on summary conviction to a fine of up to £20,000.

A copy of the Tree Preservation Order can be inspected at the Borough Solicitor and Secretary's Department, Town Hall, Brighton Street, Wallasey, Wirral, during normal office hours.

For further information about this notice please contact the Tree Preservation Officer, Department of Planning and Economic Development telephone: 691 8247.

Dated: 9 March 2001



Signed: .....  
on behalf of Wirral Borough Council



The Council will now consider whether the order should be confirmed, that is to say, whether the Order should remain in effect. Before this decision is made, the people affected by the Order have a right to make objections or other representations about any of the trees, groups of trees or woodlands covered by the Order.

If you would like to make any objections or other comments about the Order, please do so in writing by 13 April 2001. To be valid, your comments must comply with Regulation 4 of the Town and Country Planning (Trees) Regulations 1999, a copy of which is included at the end of this notice. Your comments should be sent to the Director of Planning and Economic Development, Town Hall, Brighton Street, Wallasey, Wirral CH44 8ED marked for the attention of the Tree Preservation Officer. All valid objections or representations are carefully considered before a decision on whether to confirm the Order is made.

A certified copy of the Order will be available for inspection at the Town Hall, Brighton Street, Wallasey during normal office hours (Monday to Friday, 9.00 am to 5.00 pm).

The Council will write to you again when a decision has been taken on whether to confirm the order. If you would like further information, or have any questions about this notice, please contact the Tree Preservation Officer, Director of Planning and Economic Development, Town Hall, Brighton Street, Wallasey, Wirral CH44 8ED.

Dated: 9<sup>th</sup> March 2001

Signed : .....

  
P G Manson LL B  
Borough Solicitor and Secretary  
Town Hall  
Brighton Street  
Wallasey  
CH44 8ED

**COPY OF REGULATION 4 OF THE TOWN AND COUNTRY PLANNING (TREES)  
REGULATIONS 1999**

**Objections and representations**

4(1) Subject to paragraph (2), objections and representations -

(a) shall be made in writing and -

(i) delivered to the Authority not later than the date specified by them under Regulation 3(2)(c); or

(ii) sent to the Authority in a properly addressed and pre-paid letter posted at such time that, in the ordinary course of post, it would be delivered to them not later than that date;

(b) shall specify the particular trees, groups of trees or woodlands (as the case may be) in respect of which the objections or representations are made; and

(c) in the case of an objection, shall state the reasons for the objection.

4(2) The Authority may treat as duly made objections and representations which do not comply with the requirements of paragraph (1) if, in the particular case, they are satisfied that compliance with those requirements could not reasonably have been expected.