

WIRRAL LEARNING DISABILITIES PARTNERSHIP BOARD

NOTES of the MEETING HELD on

Tuesday 2 August, 2011.

at WALLASEY TOWN HALL

PRESENT

BOARD MEMBERS (voting):

Anne McArdle (Co-Chair)	Wirral Borough Council
Russell Kennedy (Co-Chair)	Enabling Fulfilling Lives
Rick O'Brien	Head of Branch, Access & Assessment, Wirral Borough Council
David Devey	Enabling Fulfilling Lives
Peter Curtis	Enabling Fulfilling Lives
Eddie Griffiths	Enabling Fulfilling Lives
Russell Grant	Integrated Commissioning Manager, NHS Wirral
Norman Bird	Enabling Fulfilling Lives
Katy Lowe	Enabling Fulfilling Lives
Maura Noone	Head of Branch, Integrated Communities & Wellbeing, Wirral Borough Council
Ian Platt	Head of Housing, Wirral Borough Council
Rosemary Boylan	Principal Economic Officer, Wirral Borough Council

CO- OPTED BOARD MEMBERS (non-voting):

Boo Stone	Cultural Services, Dept. of Regeneration, Wirral Borough Council (Representing Jim Lester)
Adrian Moss	General Manager, Learning Disabilities Clinical Service Unit, Cheshire Wirral Partnerships NHS Foundation Trust
Jayne Marshall	Principal Manager, Access & Assessment, Wirral Borough Council

BOARD SUPPORT TEAM

Tess Szymanska	LDP Board Support Officer, NHS Wirral
Jenny Carter	Enabling Fulfilling Lives

VISITING PRESENTERS

John Highton	Performance & Intelligence Team, NHS Wirral
Angela Denny	Performance & Intelligence Team, NHS Wirral

OBSERVERS

Rose Walsh	Learning Disability Advocate: Wirral MIND
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APOLOGIES

(Board members)

Howard Cooper	Interim Director of Adult Social Services, Wirral Borough Council
Vicky Forfar	Enabling Fulfilling Lives
Lynda Hicks	Enabling Fulfilling Lives
Steve Rowley	Head of Finance, Wirral Borough Council
Ian Fernandez	Enabling Fulfilling Lives
Deborah Mayor	Head of Joint and Integrated Commissioning, NHS Wirral
Pauline Toohey	Enabling Fulfilling Lives

APOLOGIES

(Co-opted members)

Ian Coleman
Michael Barrett
Jim Lester

Sheila Jacobs
June Kelly
Jenny Garnet
Paul Ashcroft

Director of Finance, Wirral Borough Council
Merseyside Police
Head of Cultural Services, Dept. of Regeneration, Wirral
Borough Council
Regeneration Dept. – Housing, Wirral Borough Council
Merseyside Fire Service
Merseytravel
Children's and Young People's Dept

1. WELCOME AND INTRODUCTIONS AND WELCOME TO NEW MEMBERS

Russell Kennedy welcomed Anne McArdle, newly elected Councillor, to her first meeting as Co-Chair of the LDP Board.

2. APOLOGIES

Apologies were recorded as above.

3. NOTES OF MEETING 24th MAY 2011



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Personalisation Sub-Committee, Page 4, second paragraph should be replaced to read :

Jayne Marshall stated that education to give people a better understanding of personal budgets was being delivered.

With above correction made, the notes were accepted as a true record.

4. MATTERS ARISING FROM THE NOTES NOT ON THE AGENDA

(i) LDPB Website

It was noted that the LDPB website was being updated and improved with user friendly links to information for service users. Up to date notes of Board meetings and associated papers were now available to view.

(ii) GP Representation on LDP Board

It was noted that the Board was seeking GP representation. Dr Rekha Tandon had attended the last Board meeting as a visitor. Russell Grant agreed to contact Dr Tandon for confirmation of her future attendance. It was recognised that the timing of the Board may present problems in relation to GP surgery times and agreed that alternative options, which would still ensure attendance by people with learning disabilities and carers should be explored.

(iii) Equality Impact Assessment

LDPB Notes 2 August 2011

The Board had previously agreed that the North West Training and Development Team should be invited to assist with setting up a wider constituency of involvement for people with learning disabilities. The work would be directed by Maura Noone, Chair of the Citizenship Sub-Committee and a brief for the project was in preparation to make sure that under represented groups are involved in service developments and decision making. A number of groups have been identified, including people in contact with the criminal justice system, people with complex needs and people from BME communities.

It was recognised that this work had arisen from activities relating to the Equality Impact Assessment of the Learning Disability Strategic Commissioning Framework produced at the beginning of 2010, and agreed that each Sub Committee was responsible for carrying out relevant Equality impact Assessments relevant to its area of work,

It was agreed that the Board should continue to receive regular updates on developments as this was a key factor in both the DASS Improvement Plan and the Health Self-Assessment Action Plan.

(iv) Sub-Committees update :

Citizenship Sub-Committee

Maura Noone reported that the Citizenship Sub-committee had held its inaugural meeting. Vicky Forfar and Jenny Carter attended to represent self-advocacy.

Terms of reference were agreed and a workplan is being finalised.

Health Sub-Committee

Russell Grant reported that the Health Sub-committee had held two meetings recently to commence the completion of the HSA framework for 2011. The HAS provided a comprehensive and challenging agenda for local health services and would lead to the preparation of the sub-committee's workplan.

Housing Sub-Committee

Ian Platt reported on the progress of the Housing Strategy. An agreed work plan with timescales would be presented to the Board at its next meeting at the end of September.

Employment Sub-Committee

Rose Boylan reported that she had met with internal and external groups with a view to looking at wider economic strategies regarding employment opportunities for those with learning disabilities.

The inaugural meeting of the Employment Sub-committee took place with Wirral Economic Development & Skills (WEDS) Partnership on 20th July.

An action plan for the next 12 to 18 months was being developed and a more robust work plan would be presented to the Board at its next meeting.

The WEDS Operations Group partners would form the core of the Employment Sub-committee. Final membership was to be agreed but included :

Job Centre Plus/DWP ; Connexions ; Skills Funding Agency ; Wirral Met College and 6th Form College ; Wirral Council Lifelong learning ; Public Health ; Wirral Council Strategic Development & Regeneration ; DASS colleagues to include following key areas - Day Centres; Transition; Supported Employment) ; supported employment delivery partners.

An action planning meeting was scheduled for 17 August.

Personalisation Sub-Committee

Rick O'Brien reported that the Personalisation Sub-Committee had met twice and undertaken initial scoping towards building knowledge and understanding of LD users and carers.

The next meeting will focus on engagement.

Eddie Griffiths raised a concern regarding lack of engagement with LD users via the EFL group as a service user forum for dialogue and discussion relating to provision of service.

Anne McArdle stated that it was essential to engage with service users in developing and integrating packages of care between social and health care, including the process towards planning individual budgets. It was acknowledged that the development and provision of support and care plans now involve more self direction for the user of the service.

5. EXECUTIVE GROUP REPORT

(i) Preparation of Business Plan

Russell Grant presented a paper providing an overview of the LDPB Business Plan process, for approval.



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Key actions with a timetable and responsible leads were identified that would culminate in the completion of the LD Business Plan for 2012-13 by February 2012 .

It was noted that the Department of Health Operating Framework, setting national priorities for the coming year, was usually published in December 2011 and may include additional expectations for learning disability services in 2012-13 that would then need to be incorporated within the Business Plan at a late stage of its development.

In conjunction with the business planning process, was the requirement to complete the Strategic Health Authority's Health Self Assessment and Performance Framework. This was expected to include the organisation of a 'Big Health Day' to provide a forum for engagement with people with a learning disability, so that they could have a say about the range of health services available locally. It was agreed that the Business Plan consultation event planned in October would incorporate the Big Health Day expectations.

The Board would take responsibility in monitoring and reviewing its Business Plan which will be submitted to the Council Cabinet in December 2011 and appropriate NHS Governance arrangements by February 2012.

There was some general discussion about emerging themes that were likely to need consideration in the Business Plan. These were: Any requirements arising from the Department of Health Review following events at Winterbourne View Hospital, the development and evolution of day services and further development of Transition arrangements.

The Board approved the Business Planning process as set out in the paper.

(ii) Workforce Plan

Rick O'Brien reported that the LD Exec Group had recognised that there was no plan in place across health and social care services regarding development of skills and training of staff in the provision of services for people with learning disabilities. However, some of this would be addressed through the work to establish an Integrated Community Learning Disability Team between the Department of Adults Social Services Specialist LD Team and Cheshire & Wirral partnership NHS Foundation Trust's specialist Community LD team and the 'Rapid improvement' work that had been undertaken by Wirral University Hospital NHS Trust.. The first stage of a workforce plan should address the needs of the NHS and the Council.

It was acknowledged that there was a general lack of awareness across the region amongst non specialist employees regarding learning disabilities. This included transport, leisure and retail services. Awareness raising needed to be improved. Maura Noone stated that this aspect was included in the Citizenship Sub-Committee work plan.

It was agreed that workforce planning should be addressed in the Business Planning process set out at 5(i) above

(iii) Getting Ready Meetings

The 'Getting Ready meetings' had now been scheduled in the week before the Board meetings for those members of the Board with a learning disability. The meetings were to help explain the items on the agenda and encourage board members who had a learning disability to have their say at the Board meeting.

The first meeting took place on 27 July 2011, but was not well-attended. David Devey said that the meeting had been helpful. More members were encouraged to take part in future meetings

(iv) Update- Integrated Community Learning Disability Team Model

Jayne Marshall reported that since the last Board meeting, the steering group and associated sub-groups had held meetings and 2 half day workshops towards achieving a care pathway with a single point of access using a care co-ordination model. Work is progressing as expected.

Russell Grant reported that further national research on measuring improved outcomes of Community Learning Disability Teams had been received and was being incorporated into the developments.

HEALTH SELF ASSESSMENT & PERFORMANCE FRAMEWORK 2011

Russell Grant presented an overview of the 2011 Health Self Assessment and Performance Framework.



The LDPB Health Sub-Committee was leading on this piece of work, which was shaping its workplan.

Engagement sessions were being organised to involve service users in the development of service provision for those with learning disabilities during September and culminating at the Business Plan consultation event planned in October (see item 5(i) above). The dates of the engagement events in September would be circulated to Board members when confirmed.

The Chair offered the support of the Publicity/Press Office at Wirral Borough Council should it be required. It was agreed that this should be considered in terms of the Business Plan consultation event.

6. WIRRAL JOINT STRATEGIC NEEDS ASSESSMENT (JSNA)

John Highton and Angela Denny of the Performance and Intelligence Team at NHS Wirral, reported on the progress of the Learning Disability section of the JSNA.

All LDPB Sub-Committee Chairs had contributed to the JSNA, which gave the local context to support commissioning and service plans for learning disabilities that would come forward in the LDPB Business Plan.

Angela Denny gave a brief overview of how to navigate the JSNA online and informed the Board that an Easy Read version of the JSNA is being developed.

Here is the link to the JSNA : <http://info.wirral.nhs.uk/ourjsna/currentversion/>

In answer to matters raised by Board members, John Highton invited the Board to submit any comments / contributions to the content of the document as soon as possible via John and Angela.

Councillor McArdle welcomed the section of the JSNA on Autism as she had received several enquiries about progress on preparation of an Autism Strategy for Wirral. Russell Grant confirmed that he was preparing a discussion paper for LD Executive Group to consider options for development. It was agreed that this would then come to the Partnership Board for consideration in October, ahead of a report to Council Cabinet and Health and Well-Being Scrutiny Committee.

The Board thanked John and Angela for their input and agreed that the headline section of the JSNA provided a good summary of the key local issues that would focus the Board's work over the next eighteen months.

7. LDPB BOARD ANNUAL SELF ASSESSMENT 2011 - UPDATE

Tess Szymanska reported progress on the completion of this year's Board Self Assessment. Most sections were complete. Tess would chase outstanding information relating to young people with learning disability.

The Board was invited to contribute to the final section (page 16) of the Self Assessment relating to sharing local developments/good practice. Tess agreed to email the document to all Board members for comment / input.

The Board agreed with the content of the Assessment and agreed to delegate decisions about items of good practice on page 16 to both Board Co-Chairs, and a Board member who is a family carer who are required to sign-off the final version before its submission to the National Learning Disability Public Health Observatory.

8. ANY OTHER BUSINESS

i) Day Services

In response to an enquiry from Peter Curtis about day centres, Anne McArdle recognised that many people with a learning disability now wanted broader community based activities/services e.g. libraries, bowling, dog walking, which reached beyond what some day centres currently offered,. Therefore opportunities for meaningful daytime activities needed to be increased and planning for this should include a review of the needs of people attending day centres so that the continued role for day centres was clear. It was agreed to invite Howard Cooper to report on recent developments to the next meeting of the LD Partnership Board.

Date of Next Meeting

The next meeting will be held on Tuesday 27 September 2011, 10 am to 12 noon, Room 2, Wallasey Town Hall.

MEETING CLOSED.