

WIRRAL LEARNING DISABILITIES PARTNERSHIP BOARD

NOTES of the MEETING HELD on

Tuesday 24 May, 2011.

at WALLASEY TOWN HALL

PRESENT

BOARD MEMBERS (voting):

Russell Kennedy (Co-Chair)	Enabling Fulfilling Lives
Rick O'Brien	Head of Branch, Access & Assessment, Wirral Borough Council
Vicky Forfar	Enabling Fulfilling Lives
Russell Grant	Integrated Commissioning Manager, NHS Wirral
Sheila Jacobs	Regeneration Dept. – Housing, Wirral Borough Council
Norman Bird	Enabling Fulfilling Lives
Maura Noone	Head of Branch, Integrated Communities & Wellbeing, Wirral Borough Council
Steve Rowley	Head of Finance, Wirral Borough Council
Ian Fernandez	Enabling Fulfilling Lives
Ian Platt	Head of Housing, Wirral Borough Council
Pauline Toohey	Enabling Fulfilling Lives
Rosemary Boylan	Principal Economic Officer, Wirral Borough Council
Deborah Mayor	Head of Joint and Integrated Commissioning, NHS Wirral

CO- OPTED BOARD MEMBERS (non-voting):

June Kelly	Merseyside Fire Service
Jenny Garnet	Merseytravel
Jayne Marshall	Principal Manager, Access & Assessment, Wirral Borough Council

BOARD SUPPORT TEAM

Tess Szymanska	LDP Board Support Officer, NHS Wirral
Karen Bingham	Secretary, Wirral Borough Council
Jenny Carter	Enabling Fulfilling Lives

VISITING PRESENTERS

Michael Chantler	Wirral University Teaching Hospitals Foundation Trust
------------------	---

VISITORS

Jeff Dolan	Older People's Parliament
Dr Rekha Tandon	GP representative

APOLOGIES

(Board members)

Howard Cooper	Interim Director of Adult Social Services, Wirral Borough Council
Lynda Hicks	Enabling Fulfilling Lives
Eddie Griffiths	Enabling Fulfilling Lives
David Devey	Enabling Fulfilling Lives
Peter Curtis	Enabling Fulfilling Lives
Peter Edmondson	Children's and Young People's Dept

APOLOGIES

(Co-opted members)

Ian Coleman
Michael Barrett
Jim Lester

Director of Finance, Wirral Borough Council
Merseyside Police
Head of Cultural Services, Dept. of Regeneration, Wirral
Borough Council
General Manager, Learning Disabilities Clinical Service Unit,
Cheshire Wirral Partnerships NHS Foundation Trust

Adrian Moss

1. CHAIRMANSHIP OF MEETING

In Howard Cooper's absence, it was agreed that Rick O'Brien should co-chair the meeting.

2. NOTES OF MEETING 7th MARCH 2011

Amendments to page 1 as follows :

Add Rosemary Boylan to those present.
Change Ian Flanders to read Ian Fernandez under apologies.
Change Julie Kelly to read June Kelly under visitors.

With above corrections made, the notes were accepted as a true record.

3. MATTERS ARISING FROM THE NOTES NOT ON THE AGENDA

(i) Easy Read

It was noted that Tess Szymanska was looking for an Easy Read course.

It was recognised that other methods of ensuring people with learning disabilities were being progressed e.g. a separate 'getting ready' meeting.

(ii) GP involvement

Dr Rekha Tandon expressed an interest in joining the LDPB and attended this Board meeting to become acquainted with its activity.

Russell Grant suggested that the schedule of the Board meetings may need to be changed to accommodate GP surgery times in order to facilitate Dr Tandon's attendance.

Rick O'Brien welcomed GP representation on the Board.

(iii) Update on Board membership

The Board now had representation from Merseytravel, the Police, Cheshire & Wirral Partnership and the Fire Service as co-opted (non-voting) members. Responses to invitations for representation on the LDPB were awaited from Voluntary and Community Action Wirral, a local University, a regional co-ordinator for Valuing People Now and a member of the North West Training and Development Team.

Enabling Fulfilling Lives delegates had been identified. However, links with the black and ethnic minority community had proven problematic and it was agreed that Russell Grant would contact Engagement leads to ask for support in this area.

4. EXECUTIVE GROUP REPORT

(i) Equality Impact Assessment (EIA) – North West Training & Development Team

At its meeting on 16 May, the Executive Group agreed that this task fell within the Citizenship agenda and should be undertaken by the Citizenship Sub-Committee in liaison with the North West Training & Development Team, aimed at setting up a wider constituency of involvement for people with learning disabilities.

It was confirmed that each Sub-committee had a responsibility for undertaking EIA's for their specific work streams.

(ii) Finalised Terms of Reference (ToRs)

The finalised ToRs for the LDPB were agreed and signed off by the Board.

(iii) Sub-Committee work plans :

Citizenship Sub-Committee

Maura Noone reported that terms of reference for this group had not yet been finalised and full sub-committee membership was to be confirmed.

Health Sub-Committee

Russell Grant reported that Dr Rekha Tandon had expressed an interest in joining the LDPB and replacing Sheila Hillhouse as the Chair/GP lead of the Health sub-committee.

Russell Grant was reviewing the membership of this group which would be responsible for undertaking the Health Self Assessment for 2011, the framework for which was now available. A meeting to commence this piece of work would be convened soon.

Housing Sub-Committee

Ian Platt referred to page 17 of the Governance and Terms of Reference paper circulated with the notes of the last meeting, which outlined the work plan for this sub-committee.

The membership of this sub-committee had been agreed and work was underway.

Ian Platt reported an improvement in collaboration with other organisations in developing the housing strategy 2011-2026.

Reference was made to the challenges which lay ahead relating to housing capital finance and the necessity to identify emerging trends towards supporting independent living for those with learning disabilities.

There was an intention to undertake a mapping exercise, using a toolkit developed for Local Authorities, to establish local housing needs. Ian would be circulating this toolkit to Housing Sub-Committee members shortly.

Jayne Marshall said that there were currently parents of people with learning disabilities who had convened meetings, planning budgets and services directly with housing providers. The Council had been able to help and advise on certain elements when required, but the greater degree of control by families and people with learning disabilities supported moves towards greater personalisation.

Employment Sub-Committee

Rose Boylan reported that work was underway to understand the national indicator for numbers of people with learning disabilities accessing and remaining in employment.

Norman Bird suggested that day centres should enable people to undertake training and education qualifications towards employment. He stated that resources were available for undertaking woodwork and ceramic classes for example, and it would be a good idea to have this facility developed with the aim of attaining a recognised qualification such as an NVQ or the development of a business opportunity.

Personalisation Sub-Committee

Rick O'Brien reported that Norman Bird had been invited to join this sub-committee and Rick would confirm details of the next meeting in due course.

Jayne Marshall raised concerns about the introduction of a personal budget for people with a learning disability. She was not convinced that the budget was being used for its intended purpose.

Rick O'Brien reported that support for planning on how to use the personal budget by those who received it, was to be made available.

Norman Bird asked which support centres were able to provide for those people with a learning disability when they reached 65 years/retirement age.

Jayne Marshall raised the issue of age equality.

It was agreed that Jayne Marshall would enquire what support, if any, was currently given to this group of people.

(iv) Update on relocation/changes within Social Services

Jayne Marshall reported that the Care/Access/Assessment Management team had successfully relocated to Girtrell Court in Saughall Massie.

5. INTEGRATED COMMUNITY LEARNING DISABILITY TEAM MODEL – PROGRESS REPORT

Jayne Marshall reported that since the last LDPB meeting, a steering group had been established and 3 work streams had been identified :

1. Accommodation and infrastructure appraisal
2. Establishment of management structure
3. Commissioning and procurement

A standard set of policies and procedures between Wirral Borough Council and Cheshire & Wirral Partnership NHS Trust, are to be agreed.

KPI's were to be put in place to include joint measures for social services and health, for quality and outcomes on individual cases.

Jayne Marshall and Steve Rowley would be working together on facilities management and the commissioning and procurement of services, including a care pathway with a single point of access – using a care co-ordination model. It was planned to achieve this by December 2011.

Norman Bird raised the question of what support was currently available for ageing carers. Jayne Marshall responded that this matter would be looked at via a dedicated project which would be undertaken once the necessary project staff had been recruited.

6. WIRRAL UNIVERSTIY TEACHING HOSPITAL NHS FOUNDATION TRUST SITE STRATEGY PROPOSAL

Michael Chantler presented an overview of the above proposal and discussed options for changes to be made to improve acute health services on the Clatterbridge and Arrowe Park Hospital sites.



SitestratRepWEB.pdf

He reported that the preferred option of the Hospital Board was option 2A.

Russell Grant asked about the impact any site changes may make on access to services for people with learning disabilities and made reference to particular health conditions identified within the Joint Strategic Needs Assessment ; “People with Learning Disabilities are more likely to be obese, have coronary heart disease or respiratory disease.” Michael Chantler responded that the only two condition specific services which would be affected in any way would be those for stroke and neuro-rehabilitation and that there would be no reduction in any service provision.

A full business case was to be submitted to the Wirral Hospital Board at the end of June.

The Board thanked Michael Chantler for his presentation and assurance that the proposals would not disadvantage people with learning disabilities.

7. LDP BOARD ANNUAL SELF ASSESSMENT

Russell Grant reported that the format for this year's assessment had been received.

The questions seemed clearer than those asked last year and could be related to specific work streams within each sub-committees work plans. Named leads to action each section of the assessment were identified in a report circulated with the agenda.

The deadline for completion was end of July 2011.

The more detailed Health Self Assessment and Performance Framework would be itemised on the agenda of the next Board meeting to be held on 2 August 2011.

8. BOARD LIBRARY

Tess Szymanska informed the Board that she had started to collate useful information pertaining to learning disabilities, with a view to creating a 'Library' on the LDPB website. Board members were invited to highlight any information suitable for the Library, to Tess Szymanska.

9. ANY OTHER BUSINESS

Rick O'Brien informed the Board, that following local elections, Steve Foulkes was the new Council leader.

Bob Moon had not been re-elected to the Council. The Board agreed to formally thank him for his work as Co-Chair over the last year.

A new Co-Chair for the LDP Board had not yet been identified.

Date of Next Meeting

The next meeting will be held on 2 August 2011, 10 am to 12 noon, Room 1, Wallasey Town Hall.

MEETING CLOSED.

DRAFT